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**Accreditation and Institutional Quality (AIQ) Committee**

February 6, 2018

3:30 to 5:00 in Levinson 40

Meeting Notes

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| 1. | Attendees  Jessica Wojtysiak, Todd Coston, Sondra Keckley, Talita Pruett, Billie Jo Rice, Kimberly Nickell, Grace Commiso, Jason Stratton, Don Chrusciel |
| 2. | Review Calendar & Notetakers  Sign up sheet distributed.  Notetakers:  Feb. 20: Talita  Mar. 6: Todd  Mar. 20: Kim  Apr. 10: Billie Jo  Apr. 24: Grace  Discussion of workplan – our goals for the semester.  We need to compile and report out the close of the Strategic Directions Cycle & distribute BC services survey.  Don raised the option of participating in the Chronicle of Higher Education Survey of Best Places to Work – Will send out information to our listserve  Need to post Sondra’s notes to the AIQ website - Approval of November 21st notes tabled until next meeting. |
| 3. | Assessment Report (Billie Jo)  97% faculty in assessment data/90% completion rate  Verif of SLO – Sending out to Chairs and Lead faculty, may be contacted by reps  Curriculum & Assessment live on eLumen on April 1st  Course deletions: form to be filled out |
| 4. | Program Review Report (Kim)  Getting documents ready for fall  facilitating an assessment piece- 2 step process |
| 5. | Accreditation & ISER Report (Jason)  Weekly meetings on Wed.  Planning April 20th meeting to unveil Iser, including College Council, Delano location being discussed |
| 6. | Strategic Directions Report  Todd (2018-2021): SD group continues to meet and compile recommendations. Last date to submit is March 1st. Submissions will be vetted through Cabinet, Senate, CC.  SD: Current Cycle (Jessica)  Final deadline is April 2nd.  Grace’s assistant will be sending out excel spreadsheets to reporters.  AIQ discussed the AIQ committee initiatives – general agreement that the initiatives are completed. Will discuss further before sending in final report. |
| 7. | Spring BC Survey  Previous survey questions discussed. Survey last distributed in 2016. Nick Strobel, Iser editor, put in a request for 2 additional questions. Members asked to review questions and report back. Planned distributed in March. |
| 8. | Wrap Up |
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