**Porterville College Academic Senate APPROVED**

**Minutes: January, 28 2022**

I. Robert Simpkins called the meeting to order at 8:02.

II. Roll Call:

Voting Members: Robert Simpkins, President; Sarah Rector, Vice President; Matthew Flummer, Secretary-Treasurer; Miles Vega, Past President; Rickelle Syrdahl, Stephanie Cortez, Bret Davis, Miguel Ruelas, Ben Makino, Elizabeth Buchanan, Ana Ceballos

Non Voting Members: Rebecca Baird, Dustin Acres

Guests:

III. The agenda was approved \*(M-S-P, Sarah Rector, Miguel Ruelas).

IV. The minutes from the last two meetings were approved \*(M-S-P, Miles Vega, Rickelle Syrdahl).

V. Discussion/Action Items:

1. Business Administration AS-T Program Discontinuance – this was requested from the chancellor’s office. Technically, it isn’t being eliminated, it is being replaced with a revision of the degree.
	1. Motion to approve \*(M-S-P, Miguel Ruelas, Sarah Rector)
2. ASCCC Spring 2022 Plenary – Robert can’t make it to all the sessions so he asked for volunteers. There’s money available for registration.
3. February 25th/April 8th Senate Meetings – the February 25th meeting was originally canceled, but will be placed back on the calendar. There will be no change to the April 8th meeting.
4. Distinguished Students/Scholar of the Year Process – we’ll go ahead and plan an in-person event and then wait and see if we’re able to meet in person.
	1. Motion to authorize Robert to purchase pins and certificate holders \*(M-S-P, Miles Vega, Rickelle Syrdahl)
	2. Criteria for scholar of the year have been vague and has resulted in multiple scholars in the past. A clear process for picking seems necessary. Robert, Rebecca, Rickelle, and Ben will meet to come up with a clearer process/criteria.
5. Faculty Professional Development – at BC and CC, they do an opening day convocation that the president/admin controls and then the rest of the time is structured by the faculty. The contract requires 18 hrs of flex for professional development. The convocation counts towards that 18 hrs. They also allow conferences to count towards their flex hour requirements. There should also be a plan to involve adjuncts in professional development. Robert will work on something to present to the group. There was also a team that came up with a draft for a Teaching Innovation Center during the fall semester they would like to present to the Senate at a future meeting.
6. Spring 2022 Enrollment – the last enrollment numbers from the district showed that we’re down 29% in FTES from this time two years ago - three times as large a drop as BC and CC. There’s some speculation, but there’s not much data regarding why.
	1. Perhaps we should make all the students get the Online Ready Canvas badge.
7. New Faculty Positions – no new information to present
8. Division Chairs Elections – CTE, Language Arts, Kinesiology, and Student Services are all up for new division chairs.
9. Faculty Building Access – tabled to next time

VI. Reports

1. One of the things that Sarah Phinney does is check for regular faculty to student contact. This is an accreditation issue. This is very time consuming, and it is surprising that this is ongoing with no end date. Since Sarah is retiring, we’ll have to get someone else to do this. We need to find out whether this is still an ongoing requirement.
2. Admin wants to extend the emergency DE requirement for classes that aren’t approved for online, but needs the approval of the Senate and Curriculum Committee.

VII. Adjourn: 9:37

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*