

# Safety Advisory Committee Minutes

01/19/22, 9-10 AM, [Zoom via app or web](#)

Attend: T.Dearmore, S.Castaneda, R.Barron, K.Ford, R.Puga, F.Cabuena, T.Johnson, R.Wrest, C.Collom

## **Night Walk, Lighting Assessment**

Update on Night Walk assessment (M&O)

- North side of FACE between CDC fences
  - M&O receiving quotes on outside vendors
- North side of Admin toward P1
  - M&O to address internally
- Entrance and south side of Horticulture
  - M&O to address internally
- CDC bollards
  - M&O to address internally
- Perimeter of campus near bushes
  - M&O receiving quotes for outside vendors

Lighting tower in P16 is now in place. R.Puga asked College Safety to have Officers turn these on in the evening.

Lighting on southside of the pool along street to P8 is poorly lit. K.Ford is meeting with construction contractors today and will discuss this issue.

T.Johnson asked if we complete the Night Walk at other campuses. It was agreed that the scope of the committee covers all campuses. S.Castaneda mentioned that College Safety has taken steps to address lighting at our satellite campuses but that perhaps we setup walkthroughs on other campuses at the next meeting.

## **Clery Compliance**

Updates (T.Dearmore)

- Safety Campaigns
- CSA Trainings
- Flex Week

T.Dearmore has committed to provide training through College Safety even if they need to be tailored to each department or area. He also mentioned that CSA training and participation is part of a federal law and certain people are required to be CSAs. CSAs take simple reports for crimes.

C.Glaser mentioned that the Adobe Spark presentations have received lots of positive feedback. He mentioned that people like to view these digital trainings on their own time so this modality works well.

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining meetings of 2021-21: 02/09/21, 03/09/21, 04/13/21, 05/11/21

## COVID Protocols

### Updates (College Safety, Risk Management)

T.Dearmore discussed the new COVID checkpoints setup. There was discussion about how employees would be handled if they did not want to use the app on their personal device. T.Johnson mentioned that she had a conversation with Z.Dadabhoj about the issue and that he reassured her that employees should be able to access the Daily Health Checker and COVID Test Self-Reporting form on the website. T.Dearmore mentioned that all the checkpoint checkers have been asked to be flexible with employees and students. They should have laptops at each station to help assist those that need to access the website to check in. Checkers can also ask the questions verbally, if needed.

F.Cabuena asked what we do about persons in the Dining Commons that are not wearing masks when they are not eating. There was discussion about adding additional signage in the Dining Commons. T.Dearmore stated that he would continue these conversations and provide support to Food Services as needed.

K.Ford asked why BC has checkpoints until 1p only. There was discussion about how there is buzz around campus about this disparity. T.Johnson mentioned that during Fall 2021 a similar thing occurred with door checkers. They did not check passes after a certain time. T.Dearmore stated that he would follow up. T.Johnson also mentioned that she would bring this up with Z.Dadabhoj. R.Wrest mentioned that he would appreciate a follow up on this from the faculty perspective.

R.Puga asked the group if there would be issues to redirect our delivery drivers to the construction entrance because it is currently not staffed as a checkpoint. T.Dearmore will check this area to evaluate potential options.

## Roundtable Updates

### M&O

- Courtesy Cart service decals and posts (R.Puga)
  - R.Puga will coordinate with C.Glaser next week.

### HR

- HR representative not present.
- Title IX campus-wide training (A.Calderon)
  - Provided one in person training where few people attended
  - HR procedure might be updated in the future
  - Looking into providing training with outside contractor

### Food Services

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- F.Cabuena stated that they are up and running to serve staff and students.

## CDC

- No new updates.

## Events

### College Safety

- RAD Training (T.Dearmore)

### Student Life

- Student Life representatives not present.
- T.Dearmore gave a “shout out” to Student Life for their hard work on the campus checkpoints.

### Risk Management

- Risk Management representatives not present.
- Update on emergency system (Activate)
- Working on a bid for the purchase of software to update AEDs

## COVID Updates

### **TABLED — Flex Hours for Safety**

Add to Flex Week

Working to connect with M.Jones on how safety training can apply to flex hours

### **TABLED — Review & Update Emergency Response Procedures**

Updates

### **TABLED — Active Shooter Drill**

More updates as we round out the pandemic

Include info on new buildings

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