

Safety Advisory Committee Minutes

04/14/21, 9-10 AM, [Zoom via app or web](#)

Attend: R.Allard, M.Webb, M.Pasek, R.Puga, J.Grubbs, K.Ford, S.Castaneda, N.Damania, D.Rosenthal, R.Wrest, C.Jones, G.Mettifogo, C.Glaser, A.Calderon, F.Cabuena

Great American Shake Out

Door to ICC was not able to be opened after lockdown procedures

- S.Castaneda: Some calls into other campuses to see what others are doing

No sound/alarm on STEM or MS buildings

- JCI has inspected these buildings and they are working.
- 2 months prior to the Great American Shake Out, the alarms will be tested.

Night Walk

Team met on 03/18 at 7p

- Went well. S.Castaneda and C.Glaser met with J.Coggins with feedback. M&O will be going down the list to confirm what lights are out and what measures will be taken to move forward.
- Lighting in P16 is inadequate. As we return to campus, we will need to obtain adequate portable lighting to place in that lot. **R.Puga to update on status at next meeting.**

AEDs

Updates on Risk Management assessment for AED placement (J.Grubbs)

- Risk Management will replace all pads, including child pads
- AEDs are approaching 14-15 years old. S.Shearer and J.Grubbs are working with our vendor for a phased replacement. This will be funded out of the District.
- S.Shearer will send AED maps to campuses.
- Training updates
 - J.Grubbs working with the insurance company to establish what we need
 - Keenan SafeCollege does have AED training. S.Castaneda is also working on campus training, if needed.

AED memory updates

- Updates from J.Grubbs on whether we need this

Campus AED needs

- Updates
- Safety credits
- FA building, Allied Health, VRC, Campus Center, SE Building, new Gym, Campus Center Annex

Committee Charge Review

Charge is fully approved. We will be adding several members to the group.

Flex Week

Campus Security Authority and Emergency Responder training

Roundtable Updates

M&O

- Construction on the old Administration Building is set to begin soon. Spaces in the grass areas surrounding the building will be designated and fenced off for construction crews.

HR

- Title IX campus-wide training

Food Services

CDC

Events

College Safety

- We are getting a better handle on parking permits.
- New ticket writing equipment is on its way.
- A review is beginning on our parking permit dispensers. Several have been vandalized over the course of the pandemic.
 - <https://parkmobile.io/> was suggested by R.Wrest.

Student Life

TABLED — Flex Hours for Safety

Add to Flex Week

Working to connect with M.Jones on how safety training can apply to flex hours

TABLED — Review & Update Emergency Response Procedures

Updates

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining 2020-21 Meetings: 05/12/20.

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TABLED — Active Shooter Drill

More updates as we round out the pandemic

Include info on new buildings

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Action items are in **RED**.

Remaining 2020-21 Meetings: 05/12/20.