I. Safety Advisory Committee 2020-21 Charge Review
   A. Action: Review any suggested changes
   B. C.Glaser to send charge to everyone for review next meeting.

II. 2020-21 Safety Advisory Committee Meeting Schedule
   A. Action: Confirm schedule
      1. No conflicts, schedule confirmed

III. Review & Update Emergency Response Procedures
   A. Reviewing and updating evacuation plans
   B. S.Castaneda will bring to committee for feedback

IV. Process For Reporting Safety Concerns
   A. BC website footer updated with “Report Ethics Violation”
   B. Is this included in HR hiring packet?
      1. A.Calderon has confirmed that info is given out at New Employee Orientation

V. Active Shooter Update
   A. Possible plan in Fall 2020 or Spring 2021
      1. Operationally, there are some restrictions that might not easily facilitate a drill for this until the pandemic is over.

VI. Great American Shake Out
   A. Drop, Cover, & Hold On on 10/15/20 @ 10:15a
      1. Virtual exercise; Info has been sent out
      2. M&O staff and Officers will serve as Runners
      3. This is also part of some of our Clery requirements
      4. Some admin staff will be in CDC
   B. R.Barron: Looking for funds for 10 backpacks for students for emergency drills since they are outside
      1. R.Barron to put proposal together for group to review and eval for funding sources

VII. Mobility Cart Route

Supporting documents can be found on the Safety Advisory Committee webpage:
committees.kccd.edu/bc/safety-advisory-committee
A. C.Glaser will send out cart route for feedback
B. S.Castaneda: Cart driver policy is in progress

VIII. Updates
A. M&O
1. Campus Center is close to finished (Dec 2021)
2. SE Building scheduled completion Aug 2021
3. LED lighting interior of LA building started in October
B. AEDs
1. R.Barron: AED for CDC
   a) One in patrol unit, one with College Nurse
   b) Unit for CDC has been requested
   c) M.Pasek will ask S.Shearer to contact S.Castaneda
C. Night Walk
2. Action: If interested in being part of group, send email to C.Glaser
3. Potential dates
D. Security Cameras
1. S.Castaneda working on an assessment for need
2. As Measure J construction is built out, need for cameras will be assessed
E. Title IX Updates
1. A.Calderon: More to come once she is up to speed
2. D.Rosenthal: Wondering about training for larger campus
   a) A.Calderon will check
F. CSAs
1. Reminder submit CSA form as soon as possible
2. S.Shelly: Will send out CSA form to group with info
G. Safety handbook
1. Will have HR review
2. S.Castaneda would like to have this finalized soon
3. C.Glaser to send Safety Handbook to group for review
H. Additional clearance for CDC employees
1. A.Calderon, R.Barron to research additional requirements
2. Line of sight barriers are being installed in CDC
3. Working on door button for access to CDC
I. College Safety webpage
1. Any suggestions?
J. CDC closure for COVID positive test
1. Will close until 10/27

Supporting documents can be found on the Safety Advisory Committee webpage:
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Safety Advisory Committee

Minutes

K. Safety manual for College Safety in progress

Remaining 2020-21 Meetings: 11/11/20, 12/09/20, 01/13/21, 02/10/21, 03/10/21, 04/14/21, 05/12/20

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