

Safety Advisory Committee

Minutes (DRAFT)

09/09/20

9 - 10 AM

[Zoom via app or web](#)

Attend: F.Cabuena, M.Pasek, S.Castaneda, C.Jones, D.Rosenthal, R.Puga, G.Mettifogo, R.Wrest, R.Allard, A.Calderon, R.Barron, A.Olivera, C.Glaser

- I. Introductions
 - A. Welcome to old and new members
 - B. Reminder about SAC committee webpage

- II. Safety Advisory Committee 2020-21 Charge Review
 - A. Reading of the charge
 - B. Action: Review and bring suggested changes to next meeting

- III. 2020-21 Safety Advisory Committee Meeting Schedule
 - A. Action: Review and let C.Glaser know if any major conflicts

- IV. Review & Update Emergency Response Procedures
 - A. Reviewing and updating evacuation plans
 - B. S.Castaneda will bring to committee for feedback

- V. Process For Reporting Safety Concerns
 - A. C.Glaser quick review
 - B. M.Pasek: Possibly a link on BC main page
 1. C.Glaser to check with Aricia
 - C. A.Calderon: Will check to see if this info is in our new hire packet

- VI. Active Shooter Update
 - A. Monitoring the COVID-19 situation for possible plan in Fall 2020 or Spring 2021

- VII. Great American Shake Out
 - A. 10/15/20 @ 10:15a
 1. Will be setup as a virtual exercise
 2. S.Castaneda will send out info to campus

- VIII. Updates
 - A. M&O
 1. Measure J moving along
 2. 09/15 Athletics starts conditioning classes

Supporting documents can be found on the Safety Advisory Committee webpage:
committees.kccd.edu/bc/safety-advisory-committee

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- a) Porta potties and sinks have been placed around campus for this
- 3. Construction entrance off Haley St
 - a) Keep rocks clear in this area
- B. AEDs
 - 1. M.Pasek to check with S.Shearer to see if we need more
 - 2. R.Barron: AED for CDC
 - a) One in patrol unit, one with College Nurse
 - b) Unit for CDC has been requested
 - c) M.Pasek will ask S.Shearer to contact S.Castaneda
- C. Night Walk
 - 1. Looking to setup a Night Walk soon
 - 2. D.Rosenthal, R.Puga are happy to help with that
- D. Security Cameras
 - 1. S.Castaneda working on an assessment for need
- E. Title IX Updates
 - 1. A.Calderon: More to come once she is up to speed
 - 2. D.Rosenthal: Wondering about training for larger campus
 - a) A.Calderon will check
- F. CSAs
 - 1. Reminder submit CSA form as soon as possible
- G. Safety handbook
 - 1. Will have HR review
 - 2. S.Castaneda would like to have this finalized soon
- H. Additional clearance for CDC employees
 - 1. A.Calderon, R.Barron to research additional requirements
- I. College Safety webpage
 - 1. Review and send suggestions to S.Castaneda, C.Glaser

Next Meeting: 10/14/20