Safety Advisory Committee

Minutes (DRAFT)

09/09/20
9 - 10 AM
Zoom via app or web


I. Introductions
   A. Welcome to old and new members
   B. Reminder about SAC committee webpage

II. Safety Advisory Committee 2020-21 Charge Review
   A. Reading of the charge
   B. Action: Review and bring suggested changes to next meeting

III. 2020-21 Safety Advisory Committee Meeting Schedule
   A. Action: Review and let C.Glaser know if any major conflicts

IV. Review & Update Emergency Response Procedures
   A. Reviewing and updating evacuation plans
   B. S.Castaneda will bring to committee for feedback

V. Process For Reporting Safety Concerns
   A. C.Glaser quick review
   B. M.Pasek: Possibly a link on BC main page
      1. C.Glaser to check with Aricia
   C. A.Calderon: Will check to see if this info is in our new hire packet

VI. Active Shooter Update
   A. Monitoring the COVID-19 situation for possible plan in Fall 2020 or Spring 2021

VII. Great American Shake Out
   A. 10/15/20 @ 10:15a
      1. Will be setup as a virtual exercise
      2. S.Castaneda will send out info to campus

VIII. Updates
   A. M&O
      1. Measure J moving along
      2. 09/15 Athletics starts conditioning classes

Supporting documents can be found on the Safety Advisory Committee webpage:
committees.kccd.edu/bc/safety-advisory-committee
a) Porta potties and sinks have been placed around campus for this
  3. Construction entrance off Haley St
      a) Keep rocks clear in this area
B. AEDs
   1. M.Pasek to check with S.Shearer to see if we need more
   2. R.Barron: AED for CDC
      a) One in patrol unit, one with College Nurse
      b) Unit for CDC has been requested
      c) M.Pasek will ask S.Shearer to contact S.Castaneda
C. Night Walk
   1. Looking to setup a Night Walk soon
   2. D.Rosenthal, R.Puga are happy to help with that
D. Security Cameras
   1. S.Castaneda working on an assessment for need
E. Title IX Updates
   1. A.Calderon: More to come once she is up to speed
   2. D.Rosenthal: Wondering about training for larger campus
      a) A.Calderon will check
F. CSAs
   1. Reminder submit CSA form as soon as possible
G. Safety handbook
   1. Will have HR review
   2. S.Castaneda would like to have this finalized soon
H. Additional clearance for CDC employees
   1. A.Calderon, R.Barron to research additional requirements
I. College Safety webpage
   1. Review and send suggestions to S.Castaneda, C.Glaser

Next Meeting: 10/14/20