

# Safety Advisory Committee Charge

<b>NAME OF COMMITTEE</b>	Safety Advisory Committee
<b>COMMITTEE CHARGE</b>	The Safety Advisory Committee promotes the campus safety, security, and emergency preparedness to endeavor to create a safe and secure learning and working environment for the campus community. The committee reviews and makes recommendations on campus safety and security issues brought forth by students, staff, and faculty. The committee provides recommendations for safety policies and programs; and assists with the emergency procedures program. Members of this committee may be requested to serve on the District-wide Safety Committee.
<b>SCOPE OF AUTHORITY</b>	Hold regular meetings once a month. Maintain written records of all meetings, including meeting agendas and minutes, post minutes and agendas on the Safety Committee website. Establish a system to obtain and review safety-related suggestions, reports of hazards, or other information directly from all persons involved in the operations workplace that would help in creating a safe work environment. Make recommendations regarding correction of the hazards. Review and maintain the college red bag emergency response training and maintenance of the active list of emergency responders.
<b>REPORTS TO</b>	Academic Senate, College Council, Vice President of Finance & Administration, College President
<b>COMMUNICATES WITH</b>	College Community
<b>MEMBERSHIP</b>	<p><b>Co-Chairs</b>            1 Administrative Co-Chair (Executive Director of College Safety), 1 Faculty Co-Chair, 1 Classified Co-Chair (preferably from CSEA Executive Board)</p> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>• Human Resources Manager at Bakersfield College</li> <li>• Director of Student Life</li> <li>• Director of Maintenance &amp; Operations</li> <li>• Associate Director of Athletics</li> <li>• Director of Public Safety Training</li> <li>• Community Relations &amp; Events Manager</li> <li>• Food Services Manager</li> <li>• Child Development Manager</li> <li>• Director of Student Health &amp; Wellness</li> <li>• 5 Faculty Representatives (one from each area as follows)               <ul style="list-style-type: none"> <li>○ Area A: Agriculture, Allied Health, Fire Tech, BMIT, EIT, FACE, Nursing</li> <li>○ Area B: EDUC, English, EMLS Math</li> <li>○ Area C: Art, COMM, Foreign Language, Performing Arts, Philosophy, Social Science</li> <li>○ Area D: Behavioral Science, Biology, Health &amp; PE, Physical Science</li> <li>○ Area E: Counseling, Library/Instructional Tech</li> </ul> </li> <li>• 1 Faculty Representative (preferably a CCA representative)</li> <li>• 3 Classified Representatives (one from each area as follows)               <ul style="list-style-type: none"> <li>○ Instruction</li> <li>○ Finance &amp; Administrative Services</li> <li>○ Student Services</li> </ul> </li> <li>• 2 Student Representatives</li> </ul> <p><b>Non-Voting Members</b></p> <ul style="list-style-type: none"> <li>• Executive Director of Risk Management (District Office)</li> </ul>

*Approved by College Council, 03/31/21*  
*Approved by Academic Senate, 03/24/21*  
*Proposed by Safety Advisory Committee, 02/16/21*  
*Approved by College Council, 12/07/18*  
*Approved by Academic Senate, 11/14/18*  
 Revised 2010