

FAQ's for Strategic Directions Reports, October 2, 2015

1. What is the purpose of this report (how is it meaningful)?
We are embedding and integrating planning and evaluation in our work to ensure institutional quality and effectiveness.
2. When is it due? November 12 and April 21.
3. How often is it due? Twice a year.
4. What form/format do I use?
Use the Excel spreadsheet emailed to you and also available at AIQ's page:
<https://committees.kccd.edu/bc/committee/accreditation>
5. Where do I turn it in? Send it to SDReports@bakersfieldcollege.edu
6. What happens to it then?
AIQ will analyze the reports, create a summary, and present the information to College Council in early December and to the annual College Leadership Year-End Review & Planning Meeting.
7. Are there any examples to look at? They are being developed.
8. Where do my committee's goals fit in?
There is a separate table for you to fill in your committee's goals. This report replaces previous committee reports.
9. Where do I put my evidence?
Include links to the evidence or the title of the PDF that contains the evidence in the column labeled "How will you evaluate and document the initiative's success?" Submit the PDFs with your report.
10. What kind of evidence do I need?
The spreadsheet gives examples of the kind of evidence that would support completion of the initiative. You may have additional evidence that was not anticipated.
11. What do I do if more than one person or group is responsible for working on the initiative?
Work with the other groups, individuals, and committees to plan your approach to completing the initiative; avoid the working-in-silos syndrome. The reporting out should be a jointly prepared document.
12. Where do I put my action plan?
For the fall report include your action plans as separate PDFs. Initiatives with yellow or red icons will need to include action plans for completion. For the fall report, they may be as simple as saying it is planned for year two or year three.
13. I have never filled out one of these before (individual or group and not committee). Why now?
Work on initiatives may occur in committees or may be done by individuals or groups or a combination of all of them. We need to capture the work done across the college to complete the initiatives.
14. Is this like a program review or a repetition of work we have already done?
Instead of assessing programs we are assessing the work of the college and our own institutional quality and effectiveness.
15. Is there a plan to evaluate this process? Yes.