

PORTERVILLE COLLEGE
PROGRAM REVIEW REPORT: NON-INSTRUCTIONAL PROGRAMS

Name of Program/Operational Area: Child Development Center

Contact Person: Karen Ball

Submission Date: 4/19/17

[Note: The information in this area will repeat on all pages.]

Porterville College Mission Statement:

With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for ~~vocational~~ **career** and academic success.

In support of our values and philosophy, Porterville College will:

1. Provide quality academic programs to all students who are capable of benefiting from community college instruction.
2. Provide comprehensive support services to help students achieve their personal, ~~vocational~~ **career** and academic potential.
3. Prepare students for transfer and success at four-year institutions.
4. Provide courses and training to prepare students for employment or to enhance skills within their current careers.
5. Provide developmental education to students who need to enhance their knowledge and understanding of basic skills.
6. Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

Program Mission Statement:

The mission of the Porterville College Child Development Center is to provide an exemplary child development model based on current child development research. We provide college students in several disciplines the opportunity to observe current child development theories in action. We provide practicum students and student workers the opportunity to gain hands on experience in the field. The program is responsive to the needs of the community with priority given to students of Porterville College. We provide support and encouragement to families as they continue in their academic endeavors.

Service Area Learning Outcomes:

Center staff will seek training in the assessment areas of Classroom Assessment Scoring System (CLASS), and Ages and Stages Questionnaire (ASQ) to support what is required in the Quality Improvement Rating System (QRIS) grant. Through these training opportunities, center staff will gain an understanding of how the classroom environment plays a role in the teaching and learning of young children. Staff will use a variety of developmentally appropriate activities, instructional tools, and encouraging strategies to focus on each child's learning and development.

An Early Childhood Development Advisory Board will be established with Porterville College acting as the facilitator. This advisory board, which will have a wide range of expertise in all areas relating to young children and will serve as advocates for exceptional educational and developmental policies and practices.

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Increase awareness within the community of the services Porterville College Child Development Center offers. The community's understanding of the importance of Early Childhood Education and the value of a quality-learning environment for young children needs to be enhanced. The center will increase the family's awareness of learning through a variety of sources, while supporting the value of family interactions.

Analysis of Current Performance:

Using the state wide Environment Rating Scale for preschool classrooms, the preschool classroom scored an average of 6.75 out of a possible 7. Based on information from the Spring 2017 parent surveys, 91% of the parents are very satisfied with the overall quality of the program.

A program review has not been completed by the Child Development center in the past so there were no previously set goals to report changes to.

Program Strengths and Areas for Improvement:

Porterville College Child Development Center has a highly respected program throughout Tulare County Early Childhood Education programs. The program advocates for families, children, and the child development profession.

The enrollment at the center fluctuates from semester to semester, so each semester the center needs to strive to maintain the highest level of enrollment possible within the guidelines of the state's eligibility guidelines.

Based on the declining enrollment of Porterville College students' children, the center needs to increase the opportunities of the community to utilize the childcare services offered at the center. Community outreach will be strengthened through social media and community advertising.

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Goals (This section is for you to report on progress on previously established goals and listing of new goals. If your program is addressing more than 2 goals, please duplicate this page)

A program review has not been completed by the child development center in the past so there were no previously set goals.

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
1. Set up resource center of community resources to refer parents/students that will offer services, encouragement and understanding of the challenges they may face	End of Fall 2016 semester	Handouts, resource pamphlets, and campus tutoring staff	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 X Item 3 ___ Item 4 ___ Item 5 ___ Item 6 ___

Progress on Goal:

X Completed (Date 7/17)

___ Revised (Date)

Comments: The resources will be continually updated as needed.

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
2. Provide assistance to CD students with the process of applying for the Child Dev. Teaching Permit	Ongoing	All necessary paperwork for the Permit application, program manager's time	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 ___ Item 3 ___ Item 4 X Item 5 ___ Item 6 X

Progress on Goal:

___ Completed (Date)

___ Revised (Date)

Comments:

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Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
3. Staff will seek training in the areas of CLASS and ASQ assessment tools to help promote the learning environment within the classroom	End of Spring 2018 semester	Trainings, handouts and books on subject	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 ___ Item 3 ___ Item 4 X Item 5 ___ Item 6 ___

Progress on Goal:

___ Completed (Date)

___ Revised (Date)

Comments: The resources will be continually updated as needed.

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
2. Establish an Early Childhood Development Advisory Board	End of Fall 2017 semester	Campus and community individuals that have a wide range of expertise in all areas relating to young children	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 X Item 3 ___ Item 4 X Item 5 ___ Item 6 ___

Progress on Goal:

___ Completed (Date)

___ Revised (Date)

Comments:

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STAFFING REQUEST

<u>Staff Resources:</u>				
<u>Current Staffing Levels</u>		<u>Part-time Staff (FTE)</u>		
<u>Full-time Staff (FTE)</u>		<u>Part-time Staff (FTE)</u>		
Faculty		Faculty		
Temporary		Temporary		
Classified	6	Classified	1	
Management	1	Management		
<p><u>Request for New/Replacement Staff</u> Use one line for each position requested. Justify each position in the space below.</p>				
	Title of Position	Classification (Faculty, Classified, or Management)	Full or Part Time	New or Replacement
Position 1				
Position 2				
Position 3				
<p>Justification: (Address each position requested) To meet State licensing requirements we will need to hire a classroom teacher to replacement a classroom teacher that will be retiring at the end of the school year 2017.</p>				

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BUDGET REQUEST

	Current Budget	Amount of Increase	Revised Total
2000 (Student)	0	\$6,000.00 (2 interns)	
4000	\$1,900.00	0	
5000	\$1,155.00	0	
Other	0	0	

Justification:

(Include justification for each amount of increase requested.)

Based on licensing capacity and state ratio guidelines, we will need two student interns to maintain the correct adult/child ratios when we increase our enrollment.