Program Review

Minutes for November 6, 2018

**Agenda:**

Tabled: District Program Review. Will address this after the new year and after a meeting with Assistant Superintendent Means. The discussion will have to do with integrating the two cycles. Use of eLumen for Program review will give BC flexibility in terms of timing, which milestones in each semester so that we don’t have to do all the work in fall.

**Fall/Summer Report:**

Request went out for volunteers to complete this report, due December 7. PRC reports out all the things it’s done for the year, who turned in PRs and who didn’t, what it would like to do in the future. Kristin requested that each reading team email 3 reading trends reflected in the reviews they evaluated. This information would be of assistance in putting the report together. Kim asked the group to consider what suggestions they would have for information that need to go in this report.

**AUOs**

A dialog will take place about whether or not current work plans will morph into AUOs. After the first of the year, when we focus on form updates, this will be one of the processes we look at. It’s important to be transparent in what we do an that we reach out to make sure everyone understands what we are doing and what they need to do.

**Strategic Directions**

Kristin said the report to this group was submitted.

**Process of Submitted PRs and Evaluations**

Some of the programs that piloted the process in eLumen received feedback. Not all PRs have been evaluated, but many readers are done.

**Budget Decision Criteria Document**

Draft was written by Nick Strobel to update the 2011 document. The draft was presented to the committee. It’s posted on the ORC website. The request to the group was to provide feedback which will be forwarded to the budget committee. The budget committee is looking to increase its role in the work of the institution. The committee is seeking a role in making recommendations in budget requests, so this is being discussed. One concern discussed regarding budget had to do with errors of people or items being charged to the wrong org codes and that this information isn’t made known immediately. The hope is that these kinds of issues can be repaired and processes improved. If anyone has any additions to the documents, email Kristin or Kimberly.

**Other issues**

Suggestions came forward from committee members. Mindy provided final comment docs for all her PRs in one email to Kristin. This made it easier for Kristin. Klint noted that instructions included telling people to “look at the data.” He indicated that people need a greater understanding of how to analyze. They might note that a 2% decrease appeared in the data, but they didn’t analyze what the decrease meant. Kim Nickell said this is a pertinent topic. She and others are meeting tomorrow to develop a presentation for a May ACCJC conference. We need a shift in culture about how people use their data. Steve and Amber have worked together to create more types of data, more usable data, more visual data, and we have much to share about how to use these products. We want to be better at using data on campus. In some cases, people listed the data without analyzing. Perhaps we need to ask questions such as, What do the data results tell you about what’s happening in your program?