**Program Review Committee**

**Meeting February 21, 2023**

**Attendees**

In person: Kim Nickell, Kristin Rabe, Steven Waller, Keri Wolf, James McGarrah, Anna Collins, Ariel Dyer, Andrea Bridges, Isaias Hernandez, Aneesha Awrey, Marilynn Sanchez-Avila, Cristal Rios, Neeley Hatridge, Amanda Anguiano

**Meeting Notes**

Looked over Feb. 7, 2023 meeting notes

* Suggestion: Add attendance

**Continuing discussion**: developing a brief annual update and continuing 3-year comprehensive program reviews

* Other colleges have anywhere from 3-6 year cycles

**What we are considering for the brief annual program review**:

* Goals: completed, in-progress, and new
* Program Analysis is just two questions
* A challenge/change in your program
* Highlights/accomplishments in your program
* Program Mapper: please check for accuracy
* Resource Requests: each request will also include a check box (simple yes or no—do you have a request)
* No Technology (ISIT) Assessment this year
* Kim is going to the Assessment Committee meeting March 3 to see if we should include assessment in brief annual reviews or just 3-year comprehensive reviews.

**Steven Waller suggestion regarding faculty requests**: Use enrollment data as evidence for faculty requests

* This will allow faculty requests to be approved sooner and allow positions to be advertised sooner.
* Ideas: first consideration deadline in April (for growth in areas or vacancies); second consideration in October for other program faculty needs.
* Ultimately, the V.P. will need to decide whether we implement this.

**Next Meeting**: we will look over the 3-year comprehensive program reviews.