Program Review
Summary Report 2020-21 Cycle

Prepared by the Program Review Committee
Presented to College Council

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Purpose of the Annual Report

To summarize themes and trends among the 106 program reviews:

• Annual Updates Instruction 51 out of 63
• Annual Updates Non-Instruction 32 out of a possible 43
  • Includes, Administrative, Student and Academic Affairs areas.
• Total 83 out of 106 possible completed.
Facilitating the Resource Allocation Process

• To provide information to help decision-making bodies

• Classified Position Requests = 17
• Faculty Position Requests = 45
• Facilities Requests = 43 (about 10 work orders)
• ISIT Tech Requests = 79
• Other Equip Requests = 10
• Budget Development Forms Completed = 17
Submission Trends:

• Over the past several Program Review cycles, the number of programs included in the Program Review process has increased:

  • 2016-17 108 programs: 96% submitted
  • 2017-18 112 programs: 97% submitted
  • 2018-19 119 programs: 86% submitted
  • 2019-20 85 programs: 88% submitted
  • 2020-21 83 programs: 78% submitted

Why turn in your program review?
Observations
Program Review as an Agent for Change

- Opportunity to promote educational excellence.
- Improve instruction and services to students.
- Integrate systems between committees and initiatives.
- Feedback is a two-way street for improvement, which leads to greater potential for resources.
- eLumen has helped to create a more accessible and meaningful program review process.

Accreditation
- Program Review, resource requests, and budgeting
- Strategic Directions
- Closing the loop
- CCCC Vision for Success
Changes to the 2020 cycle

• Program Review was available in eLumen to all programs April 1, 2020

• List of programs was more conclusive this year in eLumen

• Four program review initiative types:
  • Instructional
  • Non-Instructional
  • Hybrid
  • 3 Year Comprehensive

• Created Resource Requests and Assessment of Technology as separate initiatives
Changes to the 2020 cycle

• Refined and reformatted questions
  • Goals
  • Assessment
  • Program reflection

• Reformatted eLumen feedback section
  • Gave relevant and constructive feedback to help programs

• Incorporated Program Mapper check

• KCCD Data in Tableau
Trends

• Drop in total number of submissions concerning
  • This includes a drop in resource requests, which may have been driven by COVID-19

• Rise in number of late submissions
  • Opportunities to address resource needs lost
  • Some wrote over their 2019-20 cycles

• Some goals are still reading as resource requests
  • Goals should reflect stated challenges
  • Goals should be student or campus centered, not resource centered
  • Resources should tie to a need, goal, challenge, or show justification

• What to do with data, disproportionate impact and equity is still an issue

• New Tableau trend data not used as effectively as it could have been to analyze programs
Trends

• Many program reviews were effective, and many programs took advantage of creating a narrative around their data
• Positive feedback on the process in eLumen
• Well-established goals were apparent
• Programs used feedback from last year to improve their processes
• AUOs were better developed and aligned to the Institutional Learning Outcomes
• Conclusions were better drafted
Proposed Charter for 2021-22 Cycle

**Proposed Mission:** In support of Bakersfield College (BC)'s Mission and Institutional Learning Outcomes, the Program Review Committee (PRC) facilitates a transparent and broad annual, systematic self-assessment of institutional effectiveness and budget planning for instructional, student services, administrative, and operational areas. PRC provides feedback and training related to program review and readiness.

- The committee contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees and by improving our own processes.
- PRC advises on the inclusion of new programs into the Program Review process.
- The committee communicates out to the campus and community the readiness of our programs to support Bakersfield College students (Renegades).
- PRC reports monthly to Academic Senate and annually to College Council and Administrative Council at their last meetings of the calendar year.
Proposed Charter for 2021-22 Cycle

**Proposed Vision**: Program Review success is reflected in each program, department, and supporting activity being Renegade-Ready and models student readiness for other colleges and organizations. Renegade-Ready means all support services, and activities – from admissions, to the business office, to the classroom, and even campus security – intentionally facilitate students’ progressive advancement toward college completion and positive post-college outcomes. Renegade-Ready demonstrates a commitment not only to student achievement, but also to organizational learning, institutional improvement, and racial equity and diversity – encouraging a holistic approach to leadership and empowerment for all BC.*

*Vision adapted from Becoming a Student-Ready College: A New Culture of Leadership for Student Success (Jossey-Bass, 2016) by Tia Brown McNair, Susan Albertine, Michelle Asha Cooper, Nicole McDonald, and Thomas Major, Jr.*
Planning for the 2021-22 Cycle

• Initiatives ready to campus world by March 1 for 2021-22 cycle

• Create a process for programs to check off to PRC that they have received notification that their program review is ready

• Create a Canvas shell for Program Review
  • Modules to onboard new PRC members
  • Modules to train Program Review editors. Easy training for first timers...
  • Glossary of terms
  • Downloadable initiatives to work on – and get early feedback

• Program Review rubric

• Improve Equity and add Accessibility prompt

• Zoom training during department meetings in spring

• Workshops:
  • department specific eLumen/Program Review
  • Data/Tableau
  • Administrative Unit Outcomes
Planning for the 2021-22 Cycle
Programming and Planning a Better BC!

The work continues…

Our commitment to improve will lead us into a better process in eLumen for the 2021 cycle!

We will continue our work to be transparent and steer us in a positive direction to benefit future generations to come at Bakersfield College.