Employ the Process of Mutual Agreement

Policies: None

Procedures: None

Appendices: None

Rely Primarily Upon the Advice and Judgment

Policies:

1. **4A2**, Student Responsibilities *(includes Policies 4A2A through 4A2G)*
2. **4A3**, Matriculation *(includes Policies 4A3A through 4A3G)*
3. **4A4**, Prerequisites, Corequisites, and Advisories on Recommended Preparation *(includes Policies 4A4A through 4A4E)*
4. **4A6**, Admission to Impacted Programs *(includes Policies 4A6A through 4A6K)*
5. **4A8**, Instructional and Other Materials *(includes Policies 4A8A through 4A8D)*
6. **4A9**, Instructional and Other Materials *(includes Policies 4A9A through 4A9D)*
7. **4B1**, Educational Programs *(includes Policies 4B1A through 4B1D1)*
8. **4B3**, Distance Education
9. **4B5**, Program Review
10. **4B7**, Articulation *(includes Policies 4B7A through 4B7C)*
11. **4B9**, Student field trips, excursions, transportation *(includes Policies 4B9A through 4B9C)*
Rely Primarily Upon the Advice and Judgment (continued)

(12) **4B9A**, (re: guest/visitors) *(includes Policies 4B9A1 through 4B9A7)*
(13) **4B9B** (re: guest/visitors)
(14) **4B10**, Controversial Issues in Curriculum *(includes Policies 4B10A through 4B10C)*
(15) **4C**, Academic Regulations *(includes Policies 4C1 through 4C7)*
(16) **4D**, Minimum Graduation Requirements *(includes Policies 4D1 through 4D1G)*

**Procedures:** None

**Appendices:** None
Proposed Addition to
Kern Community College District Board Policy Manual
Section Four - Students Instructional

Governance Process: Rely Primarily Upon the Advice and Judgment

Reason for Revision: To Establish District Policy

4A8  Student Fees (Revised November 6, 2008)

4A8A Mandatory student fees must be established by the Board of Trustees and
must be expressly authorized by State law.

4A8B Fee waivers may be approved by the College President or designee in
accordance with law.

4A8C Enrollment Fee – Unless expressly exempted, or entitled to a waiver, all
students enrolling in credit courses shall pay the enrollment fee established
by law. (Education Code Section 76300, Title 5 Sections 58500-58508) K-
12 students admitted as special part-time students, and enrolled for college
credit, pursuant to Education Code Section 76300(f) are exempt from
paying the enrollment fee. Special full-time or part-time students enrolled in
college courses for high school and college credit are not subject to the
enrollment fee, and no waiver or exemption is necessary. (Revised
November 6, 2008)

Prior to the last day of open registration, students will be dropped for non-
payment of enrollment and tuition fees of one two hundred dollars ($1200.00) or more, ten (10) days after the date that they registered for the
particular course(s). Students whose unpaid enrollment and tuition fees are
less than one two hundred dollars ($1200.00) will have holds placed on their
transcripts, grades, and diplomas until their enrollment fees are paid. (Revised December 13, 2007)

Beginning with the first day of the term, students owing one two hundred
dollars ($1200.00) or more will not be dropped for non-payment of
enrollment fees; however, these students will have holds placed on their
transcripts, grades, diplomas, and registration privileges until their
enrollment fees are paid. Students whose unpaid enrollment fees are less
than one two hundred dollars ($1200.00) will have holds placed on their
transcripts, grades, and diplomas until their enrollment fees are paid.
(Revised December 13, 2007)

See Procedure 4A8C(a) of this Manual for Enrollment Fee Refund procedures.

Enrollment fee waivers will be granted according to law. See Procedure 4A8C(b) of this Manual for Enrollment Fee Waivers.

**4A8D  Nonresident fees – Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):**

All nonresident students enrolling for 6 or fewer units; or

A student who is a citizen and resident of a foreign country who demonstrates financial need; and this required exemption (Education Code Section 68130.5)

All students, other than nonimmigrant aliens under 8 U.S.C. 1101(a)(15), who meet the following requirements: High school attendance in California for three or more years;

Graduation from a California high school or attainment of the equivalent thereof;

Registration or enrollment in a course offered for any term commencing on or after January 1, 2002;

Completion of a form verifying eligibility for this nonresident tuition exemption; and

In the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize her/his immigration status, or will file an application as soon as he or she is eligible to do so.

**Non-resident tuition. A non-resident student who is a citizen and resident of a foreign country who demonstrates financial need will be exempted. (Education Code Sections 76140 and 76140.5)**