|  |  |  |
| --- | --- | --- |
| **Program Review**  **Notes**  **February 28, 2017**  L 149  https://committees.kccd.edu/bc/committee/programreview  3:30-5:00 | | |
|  | **Co-Chairs:** Manny Mourtzanos-administration, Kristin Rabe- classified; Kim Nickell, Faculty  **Members**-Diane Allen, Counseling/Delano; Anna Agenjo, Library; Bernadette Towns, FACE; Andrea Tumblin,Mathematics; Hal Mendoza, Business; Mark Osea, Counseling; Neeley Hatridge, Communications; Odella Johnson, ACDV; Beth Rodacker, EMLS; Angela Bono, Adjunct; Savanna Andrasian, English; Heather Baltis, AG; Nicole Hernanadez, NURS  **Administrators-**Sue Vaughn, Enrollment Services; Laura Lorigo, Administrative Services; Liz Rozell, STEM;  **Classified-** Meg Stidham, CSEA designee  **Student-** SGA: vacant  **Research representative** vacant. |  |
| 1 | **Today’s Note Taker--**  Aug. 23, 2016-Anna Agenjo  Sep. 6, 2016-Kim Nickell  Sept. 20, 2016-Sue Vaughn  Oct. 4, 2016-Kristin Rabe  Nov. 1, 2016- Nicole Hernandez  Nov. 15- Kim Nickell  January 31, 2017- Nicole Hernandez  February 28, 2017-Kim Nickell |  |
| 2 | **Review and approve agenda items.** | yes |
| 3 | **Review and approve minutes** | yes |
| 4 | **Continue the Discussion of forms**   * **New Areas to get on Program Review Cycle-**Academic Technology, Dean of Institutional Effectiveness, others…   Kristin recently had a conversation Laura Lorigo about budgets and the new areas/programs that have been recently given life:  Academic Technology, Dean of Institutional Effectiveness, etc., and perhaps these areas that are new and not gone through a cycle of program review yet – should have an executive summary (snapshot) of their program out there in Program Review to correspond with their budget development (as backup for expenditures, etc.).  We will need to come up with the form – and the process – but it would be great to have on hand to show closing the loop….   * **Assessment form-**   Kim met with Kate Pluta to discuss some changes to the form that will help in the next Program Review cycle. Some of the changes include the following:  As for the resource request assessments, leave them where they are on our AU Comp documents.  We can ask Todd and Bill later if they would like a separate form for those.  Kate is going to be reformatting the forms for assessment in order to make the questions match for both the form used for the AU and the one for the comprehensive.  For ease of information gathering she will do the following:   * make questions A&B match on both Assessment forms (AU and Comp) for accreditation purposes * remove question E (equity) and move it to the AU (which we've done)...we may go back to EODAC to again if we feel we need to refresh the question...we can revisit this one at a future PRC meeting. * she wants to leave question K (equityish) on the Comprehensive Assessment form, so we won't  ask an equity question on the comprehensive form, just on the Assessment form * Use the English assessment forms as a model for our handbook * Instead of 2 tabs on the Assessment Form, we separate the forms and send those doing the AU and AU Assessment form and those doing the Comp review the Comp Assessment form | Kristin  Kim & Kristin |
| 5 | **Survey-**The survey closed February 14th. Kim and Kristin will have the results ready for the March 28th meeting. | Date |
| 6 |  |  |
| 7 |  |  |

kdn, February 28, 2017