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| **Program Review**October 4, 2016https://committees.kccd.edu/bc/committee/programreviewTuesday, 3:30-5:00, September 20, 2016 |
|  | **Co-Chairs:** Manny Mourtzanos-administration, Kristin Rabe- classified; Kim Nickell, Faculty**Members**-Diane Allen, Counseling/Delano; Anna Agenjo, Library; Bernadette Towns, FACE; Andrea Tumblin, Mathematics; Hal Mendoza, Business; Mark Osea, Counseling; Neeley Hatridge, Communication; Odella Johnson, ACDV; Beth Rodacker, EMLS, Heather Baltis, Agriculture, Savanna Andrasian, English; Angela Bono, Communication; Nicole Hernandez, Allied Health/Nursing; Pam Davis, ASL**Administrators-**Sue Vaughn, Enrollment Services; Laura Lorigo, Administrative Services; Liz Rozell, STEM;**Classified-** Meg Stidham, CSEA designee**Student-** SGA: vacant **Research representative** vacant. |  |
| 1 | **Today’s Note Taker--**Aug. 23, 2016-Anna AgenjoSep. 6, 2016-Kim NickellSept. 20, 2016-Sue VaughnOct. 4, 2016-Kristin Rabe Oct 18 – no meeting |  |
| 2 | **Review and approve agenda items.**Approved  |  |
| 4 | **Review and approve minutes Approved with the addition of committee member names** |  |
| 5 | **Update on Checklist and Reads- Questions and Concerns:****Kristin addressed the concerns regarding the checklist and modifications needed to the checklist in future cycles. Made recommendations on a process change for the next cycle ->in meeting with the department chairs prior to the start of the process for most areas. This will orient their department chair/dean with the process and hopefully reduce the need for further follow up and confusion by those charged with working with our documents. This will start in the Spring. Important clarifications will need to be made as we move towards having the forms/cycle/process online through e-Lumen.** |  |
| 6 | **Goals for the semester****Completed our goals document** |  |
| 7 | **November Survey****Discussed the need for a November survey of all participants in this process. Tabled until November meeting to discuss questions.** |  |
| 8 | **Strategic Directions?****Tabled until November meeting. Co-Chairs will attend Strategic Directions workshop on 10/27 for more information** |  |

kdn, October 4, 2016