**Program Review Committee**

 **Tuesday, February 2, 2016**

**3:30 p.m. – 5:00 p.m. in Levinson 40**

**Agenda**

1. **Today’s Note Taker--**
	1. 8.25.15: Kristin Rabe
	2. 9-8-15: Anna Agenjo
	3. 9-22-15: Kate Pluta
	4. 10-6-15: Kim Nickell
	5. 10-20-15: Jennifer Johnson
	6. 11-3-15: Jessica Wojtysiak
	7. 11-17-15: Mark Staller
	8. 12-1-15:
	9. 2-2-2016:
2. **Review and approve agenda items.**
3. **Review and approve minutes**
4. **Discuss Spring Goals for PRC**
	1. **Update checklists**
	2. **Update forms (IE: CTE, Etc.)**
	3. **Update Handbook**
	4. **Create Packets for individual areas**
5. **Need ratified list of programs areas by February 8th – have it reviewed to return to PRC by March 15.**
6. **PRC teams request suggested changes to the forms:**
7. **Discuss possible training day in May**
8. **Anything further from our Survey - Survey monkey (Jennifer, Kim)**

 **FCDC- Kim, Jennifer Mark**

 **Student Affairs: Sue Kate, Kristin**

 **Administrative Units: Kristin, Kate, Anna**

 **Management (Deans): Liz, Manny Jennifer**

 **CTE: Jennifer, Kim**

**Next Meeting: February 16, 2016 – 3:30-5 in Levinson 40**