Program Review Committee Notes

Tuesday, Oct. 15, 2019 3:30 pm- 5:00 pm

L160

Chairs: Stephen Waller, Dean of Instruction; Kimberly Nickell, ACDV, Faculty Co-Chair; Kristin Rabe, Media Services, Classified Co-Chair

Members: Mindy Wilmot, Library; Anna Poetker-Collins, Philosophy; Anna Melby, FACE; Andrea Tumblin, Mathematics; LeAnn Riley, Agriculture; Brent Burton, Fire Technology/EMS; Neeley Hatridge, Communication; Nicole Hernandez, Nursing; Keri Wolf, English; Jennifer Johnson, Nursing (Curriculum Liaison); Scott Dameron, Health & PE; Klint Rigby, Engineering; Jason Dixon, Industrial Technology; Katie Ganster, Biology; Brent Wilson, Assessment Liaison; Linda McLaughlin, Foreign Language; Gabriel Searcy, Psychology; Aneesha Awrey, Counseling; Casandra Goodman, Athletics;

F. Javier Llamas, Social Sciences

Admin and Managers: Amber Hroch, OIE

Kalina Hill, TAPC

Classified: Meg Stidham, CSEA designee

SGA: Connor Harris, SGA Senator 1

**Present:**

**Absent:**

* Call to Order: Kim Nickell called the meeting to order at 3:30
* Note taker: Katie Ganster
* Approval of Minutes: 3:36 pm
* Approval of Agenda Items:
* Initiative Reviewer role in eLumen
  + This role will give access in eLumen to view program reviews
  + As of now, some people have access to all program review and some have no access
  + Kristin will finalize read list and teams, then each member will be assigned to their program reviews
  + Read list should be completed by Oct. 17
  + Members will “save draft” after reading and providing feedback
* eLumen guide
  + Kim created a guide to help PRC members navigate eLumen
  + Choose “initiative member role” then “strategic planning” then “initiative” and remember to “save draft” as you go
* Norming the reading of program reviews
  + Program goals should have an action plan, but they don’t necessarily need a resource request attached
  + Achievements: did the programs include names of staff and faculty and what work they did on campus
  + Program evaluation: Not every program will be impacted by all the initiatives within CCCCO Vision for Success
* Example feedback
  + Two checklists from last year’s cycle are available.
  + Documents in SharePoint will be made available to anyone who wants to view previous Program Review cycles