Program Review Committee

Tuesday, November 02, 2021

Zoom <https://cccconfer.zoom.us/j/982939988>

* **Call to Order** – 3:34 pm
* Note Taker: Anna Melby
* **Present:** Kim Nickell, Keith Wolaridge, Wade Ellis, Leo Ocampo, Maria Wright, Anna Collins, Tom Moran, Kalina Hill, Stephen Waller, Nancy Mai, Andrea Tumblin, Katherine Ganster, Keri Johnson, Richard McCrow, Kristin Rabe, Jason Dixson, Anna Melby, Christie Howell, Klint Rigby, Vikki Coffee, Neeley Hatridge, Aneesha Awry, Andrea Tumblin
* **Approval of Agenda Items:**
* **Updates, questions, concerns, and team assignments…continued**
  + Some members are not seeing their initiatives in eLumen.
    - Check what you are seeing in eLumen and let Kim or Kristin know if you cannot view your initiatives.
    - May need to de-select some programs to only see initiatives for review.
    - If you have issues giving feedback, let Kim & Kristin know right away.
  + Faculty role has changed in eLumen which may be causing issues.
  + “Initiative Review” role may be changed to fix access issues.
  + No new program reviews since reviews were assigned to review groups.
  + Finish reading reviews by: First week of December
* **Trends, issues, what is working, and what is not**
  + Look for these so we know what may need to be changed for next review cycle.
  + Make note of trends, issues, what is working and what is not.
    - How can we make the PR more streamlined?
    - Should any of the questions change or be updated?
  + A survey will be sent to give feedback on the PR process.
  + We have 38 ISIT resource requests. Meeting invites will go out so departments can speak to their requests during the ISIT resource request meeting.
  + A number of departments accidentally filled out a previous year’s PR and rewrote over the previous review.
    - Previous versions can be recovered if this mistake has been made.
    - If this has happened, the information can be copied and pasted into the current years cycle.
  + Kim found out eLumen can generate information into the program review tables but more training and information needs to be researched.
    - Data generation
  + Classified and Faculty Requests have been pulled.
    - FCDC will be ranking staffing requests on Friday, November 5, 2021.
  + Other reports are being pulled and sent to appropriate committees.
* **AIQ survey**
  + Survey has been sent from AIQ. Please be sure to fill out the survey to help with accreditation evidence.
* **Midterm Report**
  + Midterm report would be based on recommendations from 2018 review. BC did not have any recommendations but a report will be generated to provide information to the committee.
  + eLumen was a goal in the strategic direction and we have attained that goal and can write to that fact.
    - We have also created more relevant Program Review templates to accommodate the different types of programs.
  + Consider helping with the Midterm Report.
    - Contact Leo Ocampo or Jason Stratton if interested in helping.
* **Meeting Ended** – 4:10pm