

**REQUEST 2017:**

Program or Service Unit:

Submitter:

Submitter Telephone:

Submitter e-mail:

Funding Source:

Needs Funding	<input checked="" type="checkbox"/>
Grant	<input type="checkbox"/>
Department	<input type="checkbox"/>

If you have multiple requests, please submit multiple forms.

Please share as many details as possible such as room location(s), type of equipment and/or software requested. If you have a cost estimate, that would be helpful, we will contact you for more details.

You will have an opportunity to present your request to the ISIT committee.

I am requesting the following technology or software:

*-Providing chairs with a laptop* is of critical importance to increase efficiency and communication on campus. As it works now, personal laptops are used, if that. Having argued this same point on behalf of Deans as well as chairs for three to four years, we are happy to see that Deans now have laptops; but also recognize that chairs have not. Meetings between chairs and Deans as well as meetings for FCDC could become work meetings, where both are using laptops to complete important paperwork. The laptop would transfer from the outgoing to the incoming chairs and, possibly, only to those who need to work closely with the chairs. This would improve the outcomes and efficiency of our program, which also would positively impact the effectiveness of our institution. *This is an essential technology for chairs in order that they can be as productive, helpful, and constructive as they possibly can.* Evaluating this technology could come from both qualitative and quantitative sources. Qualitative data can be obtained from interviews of chairs and administrators. Quantitative data can be obtained from an objective survey distributed to chairs and administrators after a semester's time. If laptops do in fact increase communication, efficiency, and productivity, then this action should be strongly