Career and Technical Education Programs

Annual Update

A. Certificate of Achievement's and all degree programs must complete the entire document.
B. Programs with stackable certificates complete **Section I only** and include this page in the related degree program review.

SECTION I				
Name of Program:			**TOP Code:**	
Certificate Name	**JSC**	**CA**	**Is the certificate stackable?**	**Is the certificate a stand alone program?**
AutoCAD Job Skills Certificate	X		Yes	No
AS in Industrial Technology – Drafting & CAD				

1. Do you have certificates that are proposed for addition?

☐ Yes ☐ NO If yes, list the certificates.

2. Do you have certificates that are proposed for deletion?

☐ Yes ☐ No If yes, list the certificates.

SECTION II			
MEETS A DOCUMENTED LABOR MARKET DEMAND*			
Source of information (check all that apply)			
☐	Bureau of Labor Statistics (http://www.bls.gov)		
☐	State of California Labor Market Information (http://www.calmis.ca.gov)		
☐	Advisory Committee Meeting held on (date):		Attach Minutes
☐	Professional Association		
⊗	Other	EMSI Modeling Specialists	
Findings	What are the projected annual openings and median salary? 22 Openings; $25.91		
	List the SOC codes (Occupational Titles and codes) in which students who complete the CA will be able to obtain entry-level employment. Architectural and Civil Drafters (SOC 17-3011) Electrical and Electronics Drafters (SOC 17-3012) Mechanical Drafters (SOC 17-3013) Drafters, All Other (SOC 17-3019)		
	What are the number of jobs and percent change for the projected 5 year period? 297 jobs, 0% change		

	Based on the data above, discuss how your CA/program/course meets labor market demand? (Include supporting data such as advisory committee input, surveys, industry feedback, licensing or accreditation agencies)

ADDRESS CHANGES OR GAPS IN CORE INDICATOR RESULTS FOR THE PREVIOUS YEAR. LIST THE DATE OF THE CORE INDICATORS, THE SCORE AND DISCUSS THE FINDING.*

Core Indicator	Core Indicator Date	Program Percent	State Negotiated Performance Goal
Skill Attainment	2017-18	75.81%	76.92%
Completions	2017-18	95.00%	89.42%
Persistence	2017-18	91.67%	87.00%
Employment	2017-18	76.67%	74.75%
Non-Traditional Participation	2017-18	19.35%	18.16%
Non-Traditional Completion	2017-18	23.68%	16.76%
Discussion of Findings			

DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.*

List programs from other institutions (private/fee based/public):

Name of Institution	***Name of Program***	***Distance to College***	***Public/Private***	***Approx. Enrollment***
COS		80 miles	⊗Public ☐Private	
			☐ Public ☐Private	
			☐ Public ☐Private	

Findings	What was the number of awards in this CA for each of the past three years? 98 JSC's
	What is the number of completions (awards) from our college? 10 Associate Degrees
	What is the number of completions (awards) from regional colleges? 0
	Does the above program represent unnecessary duplication of training programs in the area? Please explain. No.
	How often do/will you re-examine the effectiveness of certificate requirements? (curriculum review) Annually with the advisory committee.
	Based on your results, what changes could you make in your program to meet or continue to exceed your target (such as course content, scheduling/sequence, outreach, instructional strategies)?

This information meets the state requirements for all CTE programs.

SECTION III-Attachments

- **Attach EMSI/Labor Market Data**

(Include a Historical Report for the 5 year period prior to the year you are submitting the report. Then run a Projection Report for the 5 year period subsequent to the year you are submitting the report.)

- **Attach Core Indicator Data**
- **Attach Advisory Board Minutes**