

Bakersfield College

Program Review – Annual Update

Program Name: Dean of Instruction – Fine and Performing Arts, and Foreign Languages

Program Type: Instructional Student Affairs Administrative Service Other

Bakersfield College Mission: Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.

Describe how the program supports the Bakersfield College Mission:

This administrative unit provides direct support to three academic departments (Art, Performing Arts, and Foreign Languages, including BC’S Pre-Law pathway). The dean’s office ensures continuous operational services to enhance student learning, promote student success, faculty support, and administrative efficiency.

Program Mission Statement:

The Dean of Instruction’s office provides opportunities for BC’s diverse student population to pursue their educational goals related to the disciplines of Art, Performing Arts, and Foreign Languages. The Dean’s office provides direct faculty support to meet their instructional and administrative needs. The Dean’s office ensures compliance with institutional processes and policies for the disciplines within the unit.

Instructional Programs only:

A. List the degrees and Certificates of Achievement the program offers

B. If your program offers both an A.A. and an A.S. degree in the same subject, please explain the rationale for offering both and the difference between the two.

C. If your program offers a local degree in addition to the ADT degree, please explain the rationale for offering both.

Progress on Program Goals:

A. List the program’s current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section. Please provide an action plan for each goal that gives the steps to completing the goal and the timeline.

Program Goal	Which institutional goals from the Bakersfield College Strategic Plan will be advanced upon completion of this goal? (select all that apply)	Progress on goal achievement (choose one)	Status Update – Action Plan
1. Enhance the Pre-Law program through high school	<input checked="" type="checkbox"/> 1: Student Learning <input type="checkbox"/> 2: Student Progression and Completion <input type="checkbox"/> 3: Facilities	<input type="checkbox"/> Completed: _____ (Date) <input type="checkbox"/> Revised: _____ (Date) <input checked="" type="checkbox"/> Ongoing: _____ (Date)	The Pre-Law program has seen Increased student enrollment throughout the last year, currently at 48 students. In the

outreach/recruitment and through improved internal efforts (orientation sessions).	<input type="checkbox"/> 4: Oversight and Accountability <input type="checkbox"/> 5: Leadership and Engagement		Spring 2018, the program graduated its second class of 12 students.
2. Provide additional opportunity for academic programs and faculty to connect with the dean's office regarding matters of concern and improvement.	<input type="checkbox"/> 1: Student Learning <input type="checkbox"/> 2: Student Progression and Completion <input type="checkbox"/> 3: Facilities <input type="checkbox"/> 4: Oversight and Accountability <input checked="" type="checkbox"/> 5: Leadership and Engagement	<input type="checkbox"/> Completed: _____ (Date) <input type="checkbox"/> Revised: _____ (Date) <input checked="" type="checkbox"/> Ongoing: _____ (Date)	Through proactive opportunities for connection, communication, engagement, and professional development, there is enhanced mutual communication between faculty and the dean's office.

B. List new or revised goals (if applicable)

New/Replacement Program Goal	Which institutional goals will be advanced upon completion of this goal? (select all that apply)	Status Update – Action Plan
Develop an application for the AA-T in Law, Public Policy, and Society degree.	<input checked="" type="checkbox"/> 1: Student Learning <input type="checkbox"/> 2: Student Progression and Completion <input type="checkbox"/> 3: Facilities <input type="checkbox"/> 4: Oversight and Accountability <input type="checkbox"/> 5: Leadership and Engagement	Working with a cross-campus taskforce to develop curriculum and apply for degree through the recently-released TMC at the State Chancellor's office.

Best Practices:

Programs often do something particularly well; usually they have learned through assessment – sometimes trial and error – what solves a problem or makes their programs work so well. These are often called Best Practices and can help others. Please share the practices your program has found to be effective.

In the Fall 2015 semester, the dean's office piloted an orientation workshop for all faculty involved in the 2015-16 evaluation process (evaluatees and evaluators). The training provided an overview of the evaluation process, including timeline, portfolio presentation, forms, ratings, and other elements denoted in the KCCD-CCA agreement. This also created the opportunity for evaluators to understand the importance of standardizing or 'normalizing' ratings. Faculty had the opportunity to ask clarifying questions during this seminar, and mentioned that they greatly benefited from the workshop. This session resulted in improved faculty evaluation portfolio, as well as a greater understanding of the evaluation process among new faculty. These professional development opportunities were successfully repeated each semester since Fall 2015.

Program Analysis:

Take a look at your trend data (all programs should have some form of data that is used to look at changes over time).

1. Please report on any unexpected changes or challenges that your program encountered this cycle:
Additional duties related to Enrollment Management and Guided Pathways leadership have required significantly more time than originally anticipated, resulting in a very busy year.

2. How does your trend data impact your decision making process for your program?
No student data to report.

3. Were there any changes to student success and retention for face-to-face, as well as online/distance courses?
N/A

4. Were there any changes to student demographics (age, gender, or ethnicity) for the past cycle?
N/A

Resource Request and Analysis:

Resource Request		If Fulfilled, Discuss How Previous Year's Requests Impact Program Effectiveness?
Positions: <i>Discuss the impact new and/or replacement faculty and/or staff had on your program's effectiveness.</i>	<input type="checkbox"/> 1: Classified Staff <input type="checkbox"/> 2: Faculty	
Professional Development: <i>Describe briefly, the effectiveness of the professional development your program has been engaged in (either providing or attending) during the last cycle</i>	<input type="checkbox"/> 1: Provided Professional Development <input type="checkbox"/> 2: Attended Professional Development	

<p>Facilities: <i>If your program received a building remodel or renovation, additional furniture or beyond routine maintenance, please explain how this request or requests impacts your program and helps contribute to student success.</i></p>	<input type="checkbox"/> 1: Space Allocation <input type="checkbox"/> 2: Renovation <input type="checkbox"/> 3: Furniture <input type="checkbox"/> 4: Other <input type="checkbox"/> 5: Beyond Routine Maintenance	
<p>Technology: <i>If your program received technology (audio/visual – projectors, TV’s, document cameras) and computers, how does the technology impact your program and help contribute to student success?</i></p>	<input type="checkbox"/> 1: Replacement Technology <input type="checkbox"/> 2: New Technology <input type="checkbox"/> 3: Software <input type="checkbox"/> 4: Other _____	
<p>Resource Request</p>		<p>Discuss How Effective Request is for Student Success?</p>
<p>Other Equipment: <i>If your program received equipment that is not considered audio/visual or computer equipment technology, please explain how these resources impact your program and help contribute to student success.</i></p>	<input type="checkbox"/> 1: Replacement <input type="checkbox"/> 2: New <input type="checkbox"/> 3: Other _____	
<p>Budget: <i>Explain how your budget justifications will contribute to increased student success for your program. (Fiscal requests will be submitted by the</i></p>		<p>Requests for operational and instructional budget enhancements will be conducted at a later time when budget forms become available. The Dean’s office works with the associated faculty chairs.</p>

<i>faculty chair and/or area administrator.)</i>		
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Conclusions & Snapshot:

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract or synopsis of your program's current circumstances and needs. Consider this a snapshot of your program, if someone were to only read this portion of your annual program review.

Overall, this administrative unit is functioning well and advancing the strategic directions of the institution, as well as creating opportunities for students to achieve learning outcomes (SLOs, PLOs, and ILOs). Further effectiveness of the administrative unit's success can be achieved with additional funding to support new programs that have not be included in past budget cycles, such as Marching Arts and Pre-Law.