

Program Review Committee

2/7/2023

Meeting Notes

Call to order – Introduction of new member to PRC – Amanda Anquino (SGA student rep)

Agenda additions: Discuss Communication Dept. Request to look at a 3-year or multiple year cycle.

Neely Hatridge (Communication) committee member, brought the concerns of her department chair to the committee. Is there a way to get back to a multi-year cycle instead of having to do the annual update each academic year. Discussion with committee began. Can we get back to a simple Program analysis, goals and synopsis along with any resource requests we may have? Most on the committee agree. Budget is a concern and needs to be handled every single year. Kim and Kristin offered to take on the mission of looking at what could be asked and eliminating what isn't needed. Kim will meet with Faith Badham on the assessment piece and see if we can streamline or turn that into a multi-year cycle instead of yearly. Neely made a motion to make a more streamlined version of the Annual Update (AU) and Nancy Mai seconded the motion – all of the committee was in favor.

Crystal Rios (Budget office) would like to see the yearly update continue. It provides the necessary backup to budget prep and justifications. Keep the Fool to Ghoul timeline, April 1-October 31.

Most of the committee agreed that the streamlined version of probably two – three questions would fit everyone, instructional and non-instructional. Kim and Kristin will work to bring an example to the February 21st meeting.

Meeting adjourned 4:35