Professional Development Meeting Minutes

9/12/23

* Call to order 2:05 p.m.
* Meeting minutes 4/11/23 approved unanimously
* First reading of the committee charge
	+ Think about if we want to change the makeup of the committee to include more staff representation and admin representation (admin would be a program manager)
	+ Think about if we want this to serve all staff and faculty
	+ Professional development scholarship
		- Discussed need for follow-up on folks who have earned the scholarship
		- Need for adding to application that folks present to the campus on their professional development
* PDC Scholarship Application
	+ Reviewed and revised the PDC scholarship application
	+ Christie will upload to the PDC committee website this week
* Website discussion - a small “side” group will meet 9/13/23, to discuss revamping the professional development website.
	+ Next time we’ll take a picture. Wear your BC shirt.
* Professional Development Trainings
	+ Discussed current professional development offerings
		- New Faculty Training (once a month 2-3 hours)
		- Adjunct Training (once a month 1 ½ hours)
		- New Employee Training (once a month for 3 hours)
		- Classified Training (once a month 1 hour)
		- Management training (once a month 1 hour)
* Needs for new faculty and adjunct training
	+ Title 9
	+ Title 5
	+ Safety training
	+ FERPA