PAB Academy of Finance Advisory Board

MINUTES for Meeting 1/16/2018

PHS Career Center

4:00 PM

Present: Salma Aziz, Cassidy Boone, Kate Brackley, Dustin Della, Jonathon Dodson, Michele Halopoff, Bill Kunelis, Alexandra Martin, Jennifer Mawson, Jan McKinley, Debbie Prescott, Rebecca Reyes, Dennis Sexton, Jose Valdez, Gordon Young,

1. 4:05 PM – Dustin Della opened meeting
	1. Introductions
2. Approve Minutes from last meeting
	1. Motion: Jan McKinley
	2. 2nd to approve: Dennis Sextion
	3. All in Favor
3. Director’s Report:
	1. POS training for card swipe, printers, software was January 15. Two ways of paying: CC 103% or Cash 3% discount. Will go live on Monday. Will get a check every two weeks for CC sales.
	2. Dustin presented an idea that PAB sells other goods through the store, i.e., yearbooks and takes a 10% cut to handle merchandise.
	3. Need dates for Interview Skills workshop for seniors. Kate and Debbie will set dates. Dustin suggested students upload resume and application to internet because so many are going online now. Salma said it can be done.
	4. Sophomore Job Fair will be February 20 at SVMC. Only able to secure four rooms. Michele asked for volunteers to conduct workshops. Dustin volunteered for banking and will contact Melson Realty.
	5. Dustin suggested putting students through a survey to see what they want to see and hear about.
	6. Overnight field trip - May 10 & 11. Going to San Jose State University and Santa Clara University.
	7. Senior Culminating Projects – May 16, 17, & 18
	8. Sophomore Culminating Projects – May 23, 24, & 25
4. Credit Union Update
	1. Bite of Reality – March 16. Need 20 volunteers for 2-3 hours.
	2. Recruitment for Credit Union interns will be February 23. Students will do the recruiting.
	3. PAB student, Noah Castillo, did an outstanding job at the Main Street branch credit union during Christmas vacation. CSET provided a $510 stipend for internship.
	4. Federal Reserve trip coming up in April.
5. Jose announced that PAB has 2nd highest recruitment numbers in the District. As of this date, 122 students.
6. Rebecca Reyes/Pathways Office Reports:
	1. Assessments by internship providers are done and they were very impressed with students
	2. Junior interviews coming up
	3. Working with Michele on the Internship Self Summary
	4. Working on PAB Store Internships – need to secure a marketing specialist for 2 hours, financial specialist 2 hours, and customer service professional 2 hours. Will be for PAB Retail Sales students only. Next year Retail Sales class will be teacher recommendation only.
	5. NAF may be raising internships from 11% to 20-25%. This year there are 15-20 students in PAB that would qualify for internships.
	6. Dustin asked what are parameters for PAB Ambassadors to complete internship – Rebecca stated: Satisfy hours, business partners involved, and complete summary.
7. Dual Enrollment Update;
	1. Salma working on it
8. Roundtable
	1. Dennis - Porterville Education Mixer will be Jan. 18 in the Panther Den at 5:30 p.m.
	2. Dustin – Suncrest Bank will give $510 for internship

Meeting adjourned @ 4:55 p.m.

Next meeting Tuesday, February 20, at 4 p.m. PHS Career Center