Outcomes Committee

Meeting Minutes

January 23, 2019

4:00-4:45pm

L-405

Members Present: Melissa Long, Araceli Carranza, Rebecca Baird, Buzz Piersol, Vickie Dugan, Elizabeth Keele, Gabriela Gomez, Jonathan Hernandez, Chris Ebert, James Carson, Richard Goode, Ian Onizuka, Maria Roman, Miranda Warren.

Call to order 4:01 pm.

1. Approval of agenda M: Elizabeth S: Vickie
2. Approval of minutes M: Rebecca S: Elizabeth
3. Check-in – division update from each representative.
	1. Assessment headlines from your division. What will be your biggest challenge this semester? Where are you with you discipline-specific section? One of the biggest challenges among some of the divisions seems to be reluctant instructors, ensuring adjuncts are following through with SLOs, and discussing assessments.
4. Process for changing course-level SLOs only
	1. Discipline faculty decide on changes with OC division representative advising on language and measurability.
	2. OC division representative distributes revised SLOs to the committee to approve for language and measurability.
	3. Once approved by the committee, OC division representative makes the changes in eLumen and the PC Outcomes Database. Melissa will work with Richard and create a handout.
5. Review of cycle and Outcome Cycle Rotation Completion Form- handout, this must be completed for every assessment completed.
6. GELOs – begin assessing GELO #3 at the next meeting.
7. ILOs- begin assessing ILO #2 at the next meeting.
8. Discipline-specific sections- look them over and make sure they are correct.
9. PLOs
10. Meeting dates for the semester: February 27, March 27 & April 24
11. Next Meeting – February 27th at 4:00pm

Meeting adjourned 4:37 pm.