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| ***DRAFT* Accreditation & Institutional Quality Committee (AIQ)**  <https://committees.kccd.edu/bc/committee/accreditation>  Tuesday, 3:30-5:00, March 21, 2017 in Levinson 40 | | |
| 1 | Kate Pluta, Mark Staller, Todd Coston, Sondra Keckley, Grace Commiso, Kennedy, Janet, Fulks, Talita Pruett, Jason Stratton (ex officio), Jessica Wojtysiak**, Bill Moseley** | 5 min |
| 2 | Today’s Note Taker: Todd Coston  Approval of notes for February 21 and March 7, 2017  *March 7th notes approved.*  *February 21st notes approved with date change.*  *ACTION ITEM: (Kate) Kate will research February 7th meeting notes to see if they were approved.* | |
| 3 | Accreditation Update   * Planning for the Accreditation Lab on March 31, 8:00-noon (Business building, rooms 5, 7, 11) * 2017 ACCJC Annual Report due March 31: Janet and Kate   *Kate shared some information on courses and programs for this year compared to last year. Also, she walked through some of the other information included in the report.*   * Self Evaluation (SE): Liz Rozell and Jason Stratton   *We are on track to have all standards ready by the due date. There are still groups at various stages of writing, collecting evidence, and needing other guidance. Standard IIIb – The two co-leads are struggling and this standard is not getting very far. Liz and Jason are going to work with the co-leads to see what can be done. There was one issue with getting a student access to SharePoint but this has been resolved. There are some comments from people on the teams about the mechanics of actually uploading a document. Bill mentioned that IIA, although a little short-staffed, is still moving along well. Todd asked about colleges that have already been successfully re-affirmed under the new standards (City of San Francisco, Antelope Valley, Chaffey, Glendale, and Mira Costa).*  *ACTION ITEM: Kate will look for color version of ILO document and share back to the group.*  *Accreditation Institute May 22nd-23rd for accreditation co-leads.*   * Editor: Kate * Quality Focus Essay (QFE): Janet Fulks   *As Janet was writing the EMP she was thinking about the QFE and she found some major issues (i.e. enrollment management) where we are not increasing our degrees and transfer. We have to do a real look at how we are scheduling our classes. Janet said if we feel this is something we want to address in the QFE then she would like people that would be willing to chat with Fred. (Jessica agreed to be available)*     * Institutional Set Standards: Janet Fulks   *This information was shared at the last College Council. Janet shared Institutional Set Standards are required so we are not seen as a diploma mill. The standards can also have an impact on our accreditation. Janet explained how the standards are being set and gave some examples of ones that have been set at 85% and others that still need to be figured out. We only have to report out state and federal licensure.* | 75 min |
| 4 | Strategic Directions: Kate Pluta |  |

krp, March 9, 2017