Notes: 09/20/2022

Call to Order-

Present- Kim Nickell, Kristin Rabe, Stephen Waller, Kalina Hill, Kim Arbolante, Aneesha Awrey, Crystal Rios, Ariel Dyer, Tina Cummings, Nathan Kline, Brent Burton, Keri Johnson, Katie Ganster, Lora Larkin, Andrea Bridges, Holly Watt, Isais Hernandez

· Note Taker: Kalina HIll

· Approval of Agenda Items

New Members and Announcements: Crystal Rios- Representing the Budget Office; BC is preparing for the Axiom-Syntellis integration. ; Training on the new platform is starting in the beginning of October. Limited on licenses, currently available for Deans, Department Chairsand few others.

§ **Charge:**

Every year review of the Committee charge- Review and organizational structure; Reporting and cycle clarifications. Closing the loop as some resources get granted; Review and assessment of new additions to the Program Reviews. Example: Umoja

Transparency- Public Knowledge of all documentation and records

§ **Committee Q&A**

Question- How does college-wide 2022-23 focus on Persistence fall into the charge or does it fit in the overall Institutional Learning Outcomes as it encapsulates “What gets measured gets tracked”?;

Comments:

* Other committees that follow or measure persistence- AIQ overreaching data;
* Review of our Strategic Directions has several criteria focused on persistence; It is also a place where we integrate the CCCO Vision for Success;
* The persistence has been integrated into all of our operations; It is great that we are now making that a focus on all our operations. As we move forward we will re-address efforts and results under the focus on persistence

Question: How do we reevaluate our locations in measuring the new resources needs;

Comments-

-HERF funding helped with application and meeting the new needs brought by the expanded modalities i.e hybrid and soon hyflex

-Zoom location example of that;

· **membership**

75% to 25 % ratio- Faculty to Classified and Administration

Document in the Program Review File- look at the PR onboarding doc.

Ultimately we need to attend and do training;

· **PRC resources**

There is a summary report and a PPP for the work of the PR work;

· **PRC Canvas**- AT will add members to Canvas shell; Need an email sent to Kalina; All resources available in the shell and Google docs.

**Program Review overview continued**

-The responsibilities

-The turnaround time- November to mid December

-Explanation on the review points- Assessment does their review but we acknowledge that that has been included;

-See the connections between what has been requested and what has been accomplished with the resources they had and now needed.

Comment: Crystal Rios explaining the Budget Office reviews and the need to clarify the ongoing resource vs one time expanse. Committee agreement to incorporate that important note including this information in the resources requests.

There are changes and with that there are many learning opportunities;

Invitation for PR committee members to participate in the Accreditation Pre Work.

· PRC in eLumen

Kim and Kristin will add the roles to all Initiative Reviewers; there are updates that need to be made but if there are any glitches members should notify the committee chairs and they will work on correcting it.

§ Navigating eLumen

§ Norming the reading process

Institutional Planning

Adding completion of educational goals to be the result of persistence .

Question- how does it work for students who are transferring to another institution;

Meeting adjourn at 5:00 PM

[Program Review Meeting Notes 09/20/2022](https://docs.google.com/document/d/1EwQ34IOsJORqjaGcigkC6I5I4UxFU70bYRHRnLDq2Wk/edit?usp=sharing)