# Delivery Method:

Please list the delivery method(s) for this course. (Choose all that apply) Face to face / Online (purely online no face-to-face contact) / Online with some required face-to-face meetings (“Hybrid”) / Online course with on ground testing / iTV – Interactive television (Face to face course broadcast to satellite classroom) / Other. For Hybrid courses: What is the percentage or number of mandatory face-to-face meetings? Standard practice is at least three face to face meetings per semester.

Complete all sections below for the following delivery methods: “online”, “hybrid”, “iTV”, “Other”.

# Rigor:

“The same standards of course quality shall be applied to any portion of a class course conducted through distance education as are applied to traditional classroom courses in-person classes” (Title 5, Section 55202). If the standards are not the same as those noted in the COR on the Methods of Evaluation and out-of-class assignments pages, indicate what the differences are and why they are being used? If labs, field trips or site visits are required in the face to face section of this course, explain how these components will be performed? How will these requirements be met with the same rigor in the Distance Education section?

# Effective and Regular Instructor/Student Contact:

"All approved courses offered as distance education shall include regular effective contact between instructor and students, through group or individual meetings, orientation and review sessions, supplemental seminar or study sessions, field trips, library workshops, telephone contact, correspondence, voice mail, e-mail, or other activities" (Title 5, Section 55204). 1) State effective instructor/student contact for this course and methodology; 2) State effective student/student contact for this course and methodology; 3) State effective student/content contact for this course and methodology. Examples include: Discussion Forums / Messaging / Chat / Instant Messaging / E-mail / Face-to-face meeting(s) Newsgroup / Discussion Board / Proctored Exam / Telephone / iTV - Interactive Video / Other (specify)

# Software and Equipment:

What additional software or hardware, beyond a basic computer and web browser, is required for this course purely because of its delivery mode? How is technical support to be provided?

# Accessibility:

Section 508 of the Rehabilitation Act requires access to the Federal government's electronic and information technology. The law covers all types of electronic and information technology in the Federal sector and is not limited to assistive technologies used by people with disabilities. It applies to all Federal agencies when they develop, procure, maintain, or use such technology. Federal agencies must ensure that this technology is accessible to employees and the public to the extent it does not pose an "undue burden". Describe how the course will be compliant with Section 508 of the Rehabilitation Act. 1) “Instructor will ensure the course is 508 compliant using the Course Management System and other tools as needed.” 2) “Instructor will ensure textbook and any other course materials are 508 compliant.”

# Students per Section:

Good practice is that section size should be no greater in distance ed modes than in regular face-to-face versions of the course. Will the recommended section size differ from on-ground sections? If so, explain why.