# Distance Education Committee Meeting Minutes

## From 4/27/17

Present: Karen Bishop, Tom Fiormonti, Sarah Phinney

1. Minutes from 3/23/17 approved.
2. Went over the **end of year committee report** that was submitted to Jodie.
3. Karen shared that she attended the latest Curriculum Committee meeting where they approved the changes we suggested be made to the **DE Addendum**. Judy is working on incorporating them into the new system that will be used for course outlines (eLumen), and does not see any issues with getting that done.
4. It looks like California will not be joining SARA (State Authorization Reciprocity Agreement) anytime soon, and there are hints that new Federal legislation could use non-compliance with **out-of-state authorization** as cause to withdraw financial aid funding to colleges. Not to mention that in order to be compliance with state laws we need to check with all 50 states, submit their forms, and in many cases pay fees. This we had 7 students enrolled form out-of-state. Figures for previous semesters have been about the same. The logical thing for us to do would be to not allow enrollment from out of state students. This would not affect many students nor substantially affect enrollment. And it will hopefully be only temporary, and once California joins SARA we could also join and then offer enrollment again to out of state students. Karen will take this suggestion forward to Academic Senate for approval.
5. At the last DE Coordinator’s meeting the main topic was the FERPA rules and the use of publisher integrations in Canvas. The general suggestion was to have the college or district’s legal counsel determine what they were comfortable in allowing. In our case, that is what is supposed to be happening. However, we have been waiting since before the fall semester for our legal counsel to give us feedback on several publisher integrations.
6. NetTutor usage report – Sarah shared the latest figures on NetTutor usage with the committee. February and March averaged more than one hour a day of NetTutor usage. With even a modest increase in use we should be able to continue offering NetTutor through the Fall semester before we have to provide more funds.
7. Fall meeting times – Everyone present was ok with sticking with our current meeting time, the 4th Thursday from 3:00-4:00. Rebecca and Jay were not present, so if they are not able to make this time, we will discuss a new time through emails.