# Distance Education Committee Minutes from 1/25/18

Present: Rebecca Baird, Karen Bishop, Tom Fiormonti, Jay Hargis, and Sarah Phinney

1. Minutes of the 11/30/17 meeting were approved
2. Porterville College has a new Canvas LTI (plugin apps) request process. Anyone who wants to have a new plugin application added to Canvas needs to follow the steps in the process. This includes plugins offered by publishers and others. (see Canvas LTI Process attached).
3. Porterville College has received the application to be involved in the next cohort of colleges to join the OEI Consortium. Sarah passed out copies of the self-evaluation packet that the College must fill out and submit by March 1st. The Committee discussed some of the application questions, and provided input for questions 8 and 9, as well as confirming support for checking the boxes on question #11. The committee will vote on whether or not to adopt the OEI Course Design Rubric at the next meeting. (See Consortium Application attached)
4. Sam would like to put on an event to showcase the good work that has been occurring in our DE courses. He wants input from the DE Committee. His vision at this point is that it will be a way to let DE faculty and DE curious faculty get together and share ideas. Provide a venue to share the positive statistics in DE classes at PC. Provide a way for faculty to give input on DE moving forward. Provide a light lunch to attendees. Keep it fairly informal and simple. The Committee shared excitement for the event, but had no specific suggestions.
5. One aspect of the DE event mentioned previously would be a survey administered to DE faculty and faculty curious about DE. Sarah shared the draft of a survey she has started. The Committee made suggestions for some minor changes to the draft. This survey could also be sent by email and completed online. The results could also be used to provide direction for the DE Plan currently being drafted. (See survey draft attached)
6. Next Meeting – Thur., February 22, 2018