



KCCD District Consultation Council Minutes

August 23, 2022

1:00-3:00pm | Virtual via Zoom

Members Present: Christian, Giacomini, Steele, Strobel, Ali, Hancock, Gerald, Simpkins, Mills, Barrett

Guests: Kylie Campbell, Chad Houck, Jackie Stoner, Randy Rowles, Alma Feathers, Berenice Arellano, Craig Hayward, Kristin Hanle, Ref Rodriguez, Steve Watkin, Suzanne Galindo

Approval of Minutes

- [Minutes, April 26, 2022](#)
A motion was made by Strobel and seconded by Mourtzanos to approve the April 26, 2022 minutes as presented. The motion carried.
- [Minutes, May-June, 2022](#)
A motion was made by Giacomini and seconded by Dadabhoj to approve the May-June 2022 minutes as presented. The motion carried.

Chancellor's Update

Christian asked Council members to review her written report in particular the enrollment information provided. Christian also invited Council members to attend the CA Economic Mobility Pre-Summit Institute on October 25th and 26th. The event will precede and compliment the Governor's Economic Summit. Additionally, the Council agreed to move the October District Consultation Council meeting from October 25th to October 18th to allow Council members to attend.

Board Policy and Procedures Review Cycle

Galindo referred Council members to the uploaded document and reviewed the four-year review cycle of the district Board Policy and Procedures which will begin this current academic year with Chapters 4 and 5.

2022-2023

- Chapter 4, Academic Affairs
- Chapter 5, Student Services

2023-2024

- Chapter 1, Description and Mission
- Chapter 2, Board of Trustees

2024-2025

- Chapter 3, General Institution
- Chapters 6, Business and Fiscal Services

2025-2026

- Chapter 7, Human Resources
- Chapter 8, Academic Senate and Faculty Employment

Galindo will work with district administrators as they review and discuss with the appropriate constituency groups, to update, format and move forward revisions through the vetting process. The current [Board Policies and Procedures](#) can be found on the district website.

Resource Development & Facilities Update

Rowles referred the Council to the uploaded document and reviewed the recent Resource Development and Facilities work. Rowles noted that the Board Resource Development Facilities Committee was established by the Board with the intent to evaluate the utilization and best use of existing properties for all three colleges and the district office. Rowles provided the update to Consultation Council to make the group aware of these evolving projects that will have a positive impact on our students.

Kern CCD Early College

Campbell introduced the campus leads joining her from the Kern CCD Early College transition team noting the incredible collaboration and coordination of the team across the district. Campbell highlighted the following related to the Kern CCD Early College enrollment:

- Success Rate in Dual Enrollment Courses Higher than District Average
- 2021-22 income generated by special admit FTES resulting in additional \$4,780,932.00 to the district
- KCCD has the Second Highest Special Admit Headcount Among California CCD's
- KCCD Serves a Higher Percentage of the High School Population than any other district in the state

REACH, LAEP, Unlocking Opportunities

Mourtzanos and Hayward referred Council members to the uploaded presentation document reviewing components, goals and next steps for each of the initiatives, and noting the significant convergence with one another, their alignment with the guided pathways work and focus on adult learners and underrepresented students.

REACH: Racial Equity for Adult Credentialing in Higher Education is a coalition of community colleges in California, Colorado, New York, North Carolina, Texas, and Virginia funded by the Lumina Foundation up to \$8M over two years. The goal is to increase educational attainment through non-credit to credit stackable pathways. Preliminary pathways identified are Business & Entrepreneurship at BC, Cybersecurity at CCCC and Early Childhood Development at PC. The application is due September 15th.

Unlocking Opportunities: Kern CCD has been invited to apply for this national project focusing on systemic reform over the next three years to increase post-graduate outcomes.

LAEP: Learning Aligned Employment Program offers students the opportunity to earn money while gaining education aligned, career-related employment in their area of study.

Mills shared the resolution from CCCC Academic Senate in support of joining the CVC OEI exchange as a teaching college which could positively impact enrollment. Chancellor Christian and CCCC President Hancock expressed support as well. Hancock noted he is working with Vice Chancellor Moser to ensure the technical aspects are in place to ensure this can move forward.

State and Kern CCD Budget Update

Giacomini referred the Council to the uploaded documents and reviewed the budget update presentation including the various apportionment components as well as other significant categorical and program funding. Giacomini noted other supplements to the district budget such as the block grant directed to address pandemic issues, and \$50M to support the creation of the CA Renewable Energy Center of Excellence.

Giacomini reviewed the [unrestricted reserve analysis](#) that takes into account upcoming SERP payments (early retirement program), the faculty obligation number, health benefits adjustments, COP obligations, and the districtwide reserve.

Giacomini also shared that the Board Finance and Audit Committee is carefully watching potential economic impacts to the district finances. Currently the LAO recommends districts maintain at least two months of expenditures in reserve which for Kern CCD is approximately 16.7%. The Board Finance & Audit Committee is moving forward a recommendation to the full Board and asked the recommendation be vetted through the district's usual consultative process.

The recommendation is that the districtwide unrestricted general fund reserves shall be no less than fifteen percent (20%) and should not exceed twenty percent (25%) of the unrestricted district-wide expenditures. This recommendation is reflected in the uploaded language of [Board Policy 6200, Budget Preparation](#).

Council members are asked to share this proposed update with their respective groups and to direct questions to their respective Vice President of Finance or to Giacomini.

Full-time Temporary Faculty Hiring

Mills asked for clarification on the committee composition for full-time faculty screening committees. Strobel noted Board Policy sections that address faculty hiring; however, are not explicit about the committee composition. Chancellor Christian asked Vice Chancellor Mourtzanos and Vice Chancellor Ali to work together with the Vice Presidents and Academic Senate Presidents to develop language that addresses the concern that can then come back through Consultation Council for vetting.

Meeting was adjourned at 3:04 p.m.