**8:00 AM • Thursday, November 19, 2020 • Zoom Meeting**

https://cccconfer.zoom.us/j/7891648588

Password: see email Meeting ID: 789 164 8588

**Members:** Carley, Michael; Carranza, Araceli; Keele, Jeff; Michelle Miller-Galaz; Phinney, Sarah; Harmon, Arlitha

**Call to Order 8:04am**

1. **Review Minutes – October 29, 2020 Meeting**

M/S/C: Michelle/Sarah

1. **Campus Learning Opportunities** (Michelle)
   1. Grants CANVAS Classroom Feedback
      * <https://kccd.instructure.com/enroll/HKXLNJ>
   2. District Training Webinar Update (October 28, 2020)

-Next Meeting will be on January 27th at 2pm. The meeting will cover budgeting, how to develop a budget etc.

-Discuss budgeting for staff and address fiscal sustainability. Also address reporting from a fiscal and programmatic perspective. Address data and how we go about getting data.

-Kathy and Carlene from the District office will present at the meeting. Arlitha will reach out to them to create a list of common problems they see at a District level.

-The third and final meeting will be held around spring break. Date TBD.

1. **New Grant Opportunities** 
   1. CalFresh Outreach Funding Opportunity (Michelle)

* [CalFresh Outreach Funding Opportunity Overview Webinar (link)](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Furldefense.proofpoint.com%2Fv2%2Furl%3Fu%3Dhttps-3A__csuchico.zoom.us_meeting_register_tZIoduihrjgtGdYH8nIobZG96r0l9tGi5e-5Ff%26d%3DDwMGaQ%26c%3DfH4LSaxSgjWoCqli9ejpOKSimqfdcqwvdi9ZfjV67eI%26r%3DrGX50kJfhcxCyITQu7l_zYliBc2qjsz_WsCQld1wmzw%26m%3DRM-UHUDAZwbcBOzCByOb9j_y_IFLRbsX4bAlJXMtUDM%26s%3D7eoOdfimv3WLZ_eKYThYy0WCljybwQEDcV3SkNRo4mI%26e%3D&data=04%7C01%7Cvhay%40occ.cccd.edu%7C15bcdd442a844a7ac92b08d879fdbea8%7Cee57f5551d704a8b8edac0f4071a4458%7C0%7C0%7C637393478014823169%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=VeOm0tCenC3%2Fl6G1NljcrCr2jQHYKvttXifxM0RPMt8%3D&reserved=0) Friday, November 13th from 2:00 PM to 3:00 PM
* Frank attended the webinar to find out more information on the CalFresh grant, however we have not received any information from him. Araceli will reach out to Frank for more information.
* Arlitha is interested in the grant as a possible funding source for the EBT cards for the cafeteria when students come back to campus.

* 1. CVHEC Mini Grant (Araceli) – Due April 30, 2021

-Only one grant can be submitted per college.

-The Mini Grant will be pursued by Thad to support faculty professional development.

* 1. STEM NSF Grant – March 29, 2021

-This is a five-year grant for $200,000 a year.

-The goal is to reach about 40 students over the five years. Looking to assist 20 students for 2 ½ years and another 20 students for the other 2 ½ years.

-The students will receive small scholarships based on unmet needs. This could be anywhere from a couple hundred to a thousand dollars per semester.

-There will be an interview/application process. The students will have to sign a contract saying they will enroll (stay enrolled) in a sequence of classes and maintain a minimum GPA of 2.5.

-Move forward with the caveat that this will go through the scholarship committee.

* 1. Women and Minority in Science Grant – January 21, 2021

-Smaller, USDA one year grant up to $50,000.

-The purpose is to encourage younger high school and middle school girls (preferably girls of color) how they can be a part of a stem program.

1. **Documenting PC’s Campus Grant Oversight Process**
   1. Grant Tracking Form-Reviewed tracking forms see attached.

-The forms are in conjunction with the district forms, this is adding additional information for PC not replacing anything the district office already has.

-Reword strategic plan section.

-Add some mention of data /evaluation requirement.

-Michelle will make changes to the forms. We will review the forms further at our next meeting December 3rd.

1. **Future Items**
2. **Next Meeting – December 3, 2020 at 8:00 AM**

**Adjourned: 8:57am**