**8:00 AM • Thursday, October 15, 2020 • Zoom Meeting**

<https://cccconfer.zoom.us/j/92640632385?pwd=UnhYZ0RUcGxSQmQyR2dhVG5HZmxpZz09>

Password: 003034 Meeting ID: 926 4063 2385

**Members:** Carley, Michael; Carranza, Araceli; Keele, Jeff; Michelle Miller-Galaz; Phinney, Sarah; Harmon, Arlitha

1. **Review Agenda**

Motion was made to approve the Agenda

M/S/C: Araceli Carranza/ Michael Carley

1. **Review Minutes – October 1, 2020 Meeting**

Motion was made to approve the October 1, 2020 Minutes with correction:

M/S/C: Michelle Miller-Galaz/ Araceli Carranza

1. **Campus Learning Opportunities** (Michelle)
   * Review Grants CANVAS Classroom – Canvas course Michelle created. This is a resource tool to learn about grants, how to get started, steps to apply for a grant, where to go to look for grants, etc.
   * Present the Grants Canvas Classroom as a draft at the next College Council meeting Monday10/19 and ask for volunteers to review and provide feedback.
     1. <https://kccd.instructure.com/enroll/HKXLNJ>
   * District Training Webinar

District Wide Grant meeting via zoom on 10/28 at 2pm. This is the first of several meetings that will be held over the year. The purpose is to allow employees to understand grant processes and resources. An email invite will be sent out.

1. **New Grant Opportunities** 
   * Anthem Foundation RFP For Employment Programs (Araceli)
   * Possible one-year grant opportunity to help stimulate economic development in communities affected by COVD 19.
   * The grant application is due by October 31, 2020, we may not be able to meet the deadline.
   * We could possibly use the grant to fund ed2go that the college has an agreement with but is not currently using. Ed2go provides online classes and job training programs.
   * The grant might need to go through the foundation.
   * Arlitha will contact Ramona to complete the eligibility quiz so we can download and access the full application, then present the information for review/approval at the next Finance meeting on 10/21/
   * Present to College Council as an FYI on 10/19/20 meeting.
2. **Documenting PC’s Campus Grant Oversight Process** (continued)
   * Michelle and Arlitha will try to have a draft flow chart documenting the grant processes by next meeting for everyone to review.
3. **Future Items**
4. **Next Meeting: October 29, 2020, 8-9am via Zoom**

**Adjourned: 8:51am**