Present: Todd Dearmore, Jacqueline Verduzco, Johanna Fischer, Debra Vaughn, Brandon Hall, Jolene Fernandez

Absent: Arlitha Williams-Harmon, Nurse (Vacant), Joe Grubbs, Andrea Anaya, Stephanie Olmedo, John Word, ASPC Pres

Guest: Darrel Giefer

**Minutes**

“Safety Isn’t a Slogan, It’s a way of Life”

**Started: 10:04am**

1. **2019-2020 Clery Report Overview**
   1. The Clery Report is usually due by October 1st however this year’s report has been extended to December due to COVID 19. Todd will send out the report to the team members for review before submitting. Also send to team members the Public Crime Log, a synopsis of the Clery report and what happens on campus.

* Overview of Clery report: 59 incidents on campus in 2019. Incidents include 3 burglaries, 2 stalking, 1 motor vehicle theft, student conduct issues.
* Overview of Campus safety 2020: there has been 61 incidents on campus year-to-date.

1. **Campus Crime Incidents**
   1. Review Incidents and Calls for Service
   2. Increased Transient Population on Campus and an increase of mental health issues.
   3. H&S 11550 – Increase of people coming on campus with drugs and/or under the influence of drugs.
2. **Review 2020 Safety Trainings** 
   1. Safety Campaigns – Reviewed campaigns offered on campus: Active Shooter, Great California Shakeout, Extreme Heat, Wildfire Smoke Safety, Sexual Assault, Suicide Prevention, Coping with Stress, Human trafficking awareness, Vehicle safety, Sexual harassment awareness, etc.

Since COVID-19 most of the campaigns have been sent out in Adobe Sparks format to students and staff.

* 1. Workshops (In person & Zoom)

Reviewed a list of workshops that have been held such as: Suicide Prevention, Dating &Domestic Violence, Emotional Wellness, 10 Campus Safety tips for college students, Drunk & Drugged Driving, Bullying, Human Trafficking, Bystander Intervention, etc.

* 1. Outside Presenters

Tulare County Mental Health

1. **Additional Mandated Safety Trainings -** Cal OSHA required trainings
   1. COVID-19

Sent out trainings & information on: Home Isolation, When/How to wash Hands, coping with stress, Wearing face coverings & gloves, Quarantine, Social Distancing, etc.

* 1. Wildfire Smoke

Wild fire Smoke Safety, and Protecting Outdoor Workers Exposed to Smoke from Wildfires.

1. **Great California Shakeout –** Held on 10/15/2020
   1. Video – Created a video with Roger on the Shakeout. Students in Health Careers participated in the video. <https://youtu.be/6UvYhO8d1ww>
   2. Virtual Drill- Give teachers an opportunity to present the video during their class.
   3. On Campus Drill
   4. Email Campaign
2. **Initial Action Training**
   1. Training Presentations- Will work on sending out more emails and campaigns on the initial actions.
   2. Drills
3. **Discussion**
   1. Meeting Schedule

Currently we have been meeting once a semester. Would like to increase the meetings to two or three times a semester. Will put together a meeting schedule and see if it will work for everyone.

* 1. Team Charge: We need to have a team charge. Below are some examples of a team charge. Review and make suggestions for our next meeting.

1. To protect the health and safety of employees, students, community members, and the environment: identify and address health and safety concerns and issues; and inform the college community of safety practices, procedures, and training related to health and safety. Porterville College will make every reasonable effort to promote, create, and maintain a safe and healthful environment.
2. The mission of the Safety Team is to promote a safe and secure college environment conducive to education by fostering a strong awareness of safety/security and reducing or eliminating crime, accidents, injuries, and illnesses throughout Porterville College.
3. In the interest of providing a safe and healthy environment at Porterville College for our faculty, staff, student body, and visitors.
4. The Safety Team promotes the campus safety, security, and emergency preparedness to endeavor to create a safe and secure learning and working environment for the campus community. The committee reviews and makes recommendations on campus safety and security issues brought forth by students, staff, and faculty. The team provides recommendations for safety policies and programs: and assists with the emergency procedures program.
5. **Future Agenda Items**
6. **Adjournment 10:35am**