



District Operations  
2015-2018

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**Strategic Goal #1: Maximize Student Success**

**Objective 1.1: Increase Completion**

**District Office Target/Assessment:**

- Improved Student Success Scorecard rates
- Apply for 3 grants and obtain \$200,000.00

**District Strategy:**

- Support and enhance the colleges' efforts to improve the student completion rate

**District Action:**

- Support and enhance the colleges' efforts to increase the number of students who transfer to a four-year institution

**District Action:**

- Support and enhance the colleges' efforts in increasing the number of students who obtain an associate's degree or obtain Chancellor's Office-approved certificates

**District Action:**

- Support and track the colleges' efforts to increase the number of students in basic skills math, English or ESL who complete a college-level course

**District Action:**

- Support and track the colleges' efforts to increase CTE completion

**District Strategy:**

- Develop financial resources to support strategies and innovative approaches that improve student completion

**District Action:**

- Seek and Obtain funds

**Strategic Goal #2: Advance Student Equity Measures**

**Objective 2.1: Close Achievement Gaps**

**District Office Target/Assessment:**

- Schedule bi-annual meeting to review achievement gaps for students enrolled in CTE courses

**District Strategy:**

- Support and enhance the colleges' efforts to improve the success of special population students in CTE courses

**District Action:**

- Review VTEA core indicator reports to identify gaps in special population participation, provide best practice support, and monitor outcomes

**Strategic Goal #3: Ensure Student Access**

**Objective 3.1: Optimize Student Enrollment**

**District Office Target/Assessment:**

- Add 3 pathways annually
- Increase productivity in consultation with colleges

**District Strategy:**

- Facilitate development of college and career pathways

**District Action:**

- Coordinate with high schools and colleges to identify and develop career pathways

**District Action:**

- Seek and obtain grants to develop and implement career pathways

**District Strategy:**

- Support best practices in enrollment management

**District Action:**

- Provide leadership and facilitate discussion in enrollment management best practices districtwide

**District Action:**

- Provide timely and relevant enrollment activity information to district and college decision-makers

**Strategic Goal #4: Enhance Community Connections**

**Objective 4.1: Provide Workforce and Economic Development Programs that Respond to Local Industry**

**District Office Target/Assessment:**

- Increase contract training by 25% in 2014-2015 over 2013-2014

**District Strategy:**

- Ensure that CTE courses, certificates, and degrees respond to local industry skill needs

**District Action:**

- Provide leadership to ensure that vocational education program reviews/curricula reflect industry needs through the provision of labor market data

**District Strategy:**

- Support local workforce training needs

**District Action:**

- Expand not-for-credit programs to support local industry and leverage funding

**District Strategy:**

- Enhance employment tracking data for CTE students

**District Action:**

- Participate with state entities to design a system to track CTE students from community college enrollment to employment

**Objective 4.2: Reflect the Communities We Serve**

**District Strategy:**

- Ensure diversity in the employment applicant pool

**District Action:**

- Publish position vacancies in publications that serve diverse communities

**District Strategy:**

- Improve employee diversity to reflect the service area population

**District Action:**

- Establish and engage the districtwide Equal Employment Opportunity Advisory Committee to identify issues and recommendations to improve employee diversity

**Strategic Goal #5: Strengthen Organizational Effectiveness**

**Objective 5.1: Provide Effective Professional Development**

**District Office Target/Assessment:**

- Increase professional development training by 50%
- Increase advertising dollars that target underrepresented populations by 5% each year up to a maximum of 23%

**District Strategy:**

- Provide information and guidance regarding compliance as colleges work to understand state and federal requirements

**District Action:**

- Conduct trainings regarding policies and procedures



**District Strategy:**

- Promote successful strategies/practices in teaching and learning

**District Action:**

- Facilitate the discussion of successful strategies at VP meetings and other forums to enhance replicability at a different college or for a different program, discipline, or service

**District Strategy:**

- Advance leadership skills for faculty, staff, and managers

**District Action:**

- Coordinate annual Leadership Academy

**Objective 5.2: Meet and Exceed Internal and External Standards and Requirements**

**District Office Target/Assessment:**

- Comply with accreditation standards so that colleges obtain full reaffirmation of accreditation
- Increase management's understanding of fiscal policies primarily for budgeting, contracting, and fiscal compliance
- Complete the review cycle of Board policies based on odd-numbered and even-numbered sections of the Board policy manual

**District Strategy:**

- Provide support for accreditation

**District Action:**

- Review and provide feedback on Accreditation Reports

**District Strategy:**

- Review and update Board policies and procedures

**District Action:**

- Follow established timeline for review/update of Board policies/procedures

**District Action:**

- Provide policy and procedure compliance training

**District Strategy:**

- Support the colleges in their efforts to improve institutional effectiveness

**District Action:**

- Assist colleges in assessing improvements in student performance and outcomes, accreditation status, fiscal viability, and compliance with state and federal guidelines

**District Strategy:**

- Enhance the monitoring and reporting of 50% law compliance, percentage of reserves, and faculty obligation number (FON)

**District Action:**

- Create a dashboard that allows for enhanced monitoring of 50% law, percentage of reserves, and faculty obligation number

**District Strategy:**

- Improve processing of business contracting districtwide

**District Action:**

- Implement new business contracting electronic system districtwide

**District Strategy:**

- Provide timely, relevant and actionable information to support planning, informed decision-making, and institutional assessment

**District Action:**

- Identify and select a new reporting system that will support the growing need for quality information

**District Strategy:**

- Evaluate district services to the colleges

**District Action:**

- Complete annual district unit plans

**Objective 5.3: Increase Trust and Create a Collaborative Culture**

**District Office Target/Assessment:**

- Convene 4 districtwide meetings in instruction and student services
- Develop a schedule of annual operational meetings

**District Strategy:**

- Build linkages among the three colleges and the district

**District Action:**

- Identify groups in instruction and student services to meet districtwide

**District Action:**

- Develop a calendar of districtwide meetings

**District Action:**

- Identify actions resulting from districtwide discussions

**District Action:**

- Evaluate outcomes resulting from districtwide discussions

**District Strategy:**

- Support intra-colleges/district communications

**District Action:**

- Identify conduits for ongoing communication about district processes

## Objective 5.4: Improve Facilities and Maintenance

### District Office Target/Assessment:

- Increase management's understanding of facilities planning and construction

### District Strategy:

- Enhance reporting on facilities construction projects

### District Action:

- Create a dashboard that allows for easy monitoring of construction projects and bond-measure programs