

Diane Thompson

From: Cathi Jacob
Sent: Wednesday, February 21, 2018 7:44 PM
To: Abel Guzman; Anthony Cordova; Bonita Steele; Carla Gard; Chad Houck; Cindy Collier; Consuelo Gonzalez; David Teasdale; Denise Crawford; Diane Baeza; Diane Thompson; Endee Grijalva; Erin Cruz; Imelda Valdez; Jay Hargis; Jennifer Achan; Jessica krall; Kailani Knutson; Karen Ball; Kim Behrens; Lesley Bonds; Liz Rozell; Maria Wright; Marina Mancera; Martin Perez; Michael Kane; Raquel Lopez; Sue Vaughn; Tamara Smee; Terri Goldstein; Tiffany Haynes; Yadira Guerrero; Yvonne Armendariz
Cc: Christine Morales; Rebecca Rock; Sonia Huckabay; Arlitha Williams-Harmon; Bill Henry; Carlene Feichter; Corey Marvin; Deborah Martin; Donald Chrusciel; Heather Ostash; Lisa Couch; Nan Gomez-Heitzeberg; Sam Aunai; Zav Dadabhoy
Subject: February KCCD RESTRICTED PROGRAMS

Good Morning Everyone;

For those of you that have been timely with your information for meeting fiscal reporting deadlines for your assigned grants and categorical programs, we want to express a big thank you.

For those of you that have had issues being timely with your grants' compliance information, we urge you to seek assistance to make improvements in your reporting process as well as improve understanding of the process and associated finances. During a recent webinar we discovered that accountability requirements are increasing with most grant funding agencies. In effort to partner with you to meet these requirements, we are introducing a grant/categorical update to keep you abreast of current developments with your reporting. We hope that this will aid in streamlining the process.

This notification process will be send out at the 5th of the month after the initial rollout. If this first time that you are accessing OneNote, please use this link to launch it. <onenote:https://kccd.sharepoint.com/sites/groups/restrictedprgms/SiteAssets/RESTRICTED%20PROGRAMS/>

The report will identify the grants (RP# and title) that are due, the Program Manager we believe is assigned and the status as of 2/21/2018. If more details are needed, just click on the status comment (hyperlink) for the grant that you are interested in and it will provide the history of the work that was done to get it to that point.

Please advise if the Report below is missing your report for the month or if the Program Manager is different than what is listed. Also, please let us know if you have other information you would like to see in this report.

Grant Accounting is committed to improving its processes as well as helping you to achieve your reporting deadlines. Please take advantage of our resources and assistance. Do not hesitate to call me if your report is not listed but due.

Thanks, Cathi

Cathi Jacob

PC

DUE DATE	FUND	CAMPUS	PROGRAM COORDINATOR	TITLE	STATUS
2nd	CD013	PC	KAREN BALL	QRIS CSPP	<u>3/28 Submitted - COMPLETE</u>
10th	RP212	PC	DIANE THOMPSON	TULARE WORKS	<u>4/13 Signed + E-Mailed - COMPLETE</u>
15th	RP022	PC	KAILANI KNUTSON	BSSOT	<u>4/13/18 9:53am: Q7 report certified -SUBMITTED</u>
15th	RP212	PC	JAY HARGIS	TULARE CO CCCPT	<u>4/13 Mailed - COMPLETE</u>
15th	RP611	PC	JAY HARGIS	PERKINS - VTEA	<u>4/13 Certified - COMPLETE</u>
15th	RP644	PC	BONITA STEELE	KCCD CCPT2 (FISCAL AGENT)	
20th	CD002	PC	KAREN BALL	CHILD DEV CCTR 8051	<u>4/18 KCCD report signed & submitted - COMPLETE</u>
20th	CD004	PC	ROSIE SILVA	CHILD DEV CCTR 8114	<u>4/19 Signed + E-mailed - COMPLETE</u>
20th	FD400	PC	KAREN BALL	CHILD DEV CNIPS FOOD REPORT	
20th	RP634	PC	KAILANI KNUTSON	AEBG (MONTHLY INTERIM 17-18)	<u>4/23/18 5:06pm: Interim report sent -SUBMITTED</u>
30th	RP119	PC	KIM BERHENS	ASSESS/REMEDI/RETEN	<u>4/23/18 5:28pm: R'cd approval and Q3 narrative. Will begin compiling report for fiscal review.</u>
30th	RP613	PC	SAM ANUAI	STRONG WORKFORCE LOCAL	<u>4/16/2018 Prelim sent to District Lead</u>
30th	RP613	PC	SAM ANUAI	STRONG WORKFORCE REGIONAL	<u>4/16/2018 Prelim sent to District Lead</u>
30th	RP640	PC		WSFN ACHIEVING THE DREAM	
	RP527	PC	KIM HERHENS	PDC	<u>4/12/18 4:13pm: Fall invoice signed, electronic and hard copies sent -SUBMITTED</u>

DO

DUE DATE	FUND	CAMPUS	PROGRAM COORDINATOR	TITLE	STATUS
4th	RP644	DO	BONITA STEELE	CCPT2 INTERIM ANALYSIS	<u>4/4: Reviewed and consolidated "interim analysis" for Program Director's review & approval. Analysis approved by Program Director & fiscal services.</u>
13th	RP644	DO	BONITA STEELE	CCPT2 CONSORTIUM MEETING FISCAL REPORT	<u>4/12: Sent electronic & hard copy to KCCD CCPT2 Program Mgr for 4/20/2018 consortium meeting. COMPLETE</u>
15th	RP423	DO	BONITA STEELE	PERKINS - TRANSITIONS	<u>4/13 Certified - COMPLETE</u>
15th	RP611	DO	JOHN MEANS	PERKINS - VTEA	<u>4/13 Certified - COMPLETE</u>
15th	RP644	DO	BONITA STEELE	KCCD CCPT2 (FISCAL AGENT)	
20th	RP634	DO	BONITA STEELE	AEBG (MONTHLY INTERIM 17-18)	<u>4/23/18 5:06pm: Interim report sent -SUBMITTED</u>
25th	RP644	KCSOS	BONITA STEELE	KCCD CCPT2 (FISCAL AGENT)	
25th	RP644	KHSD	BONITA STEELE	KCCD CCPT2 (FISCAL AGENT)	