

**PORTERVILLE COLLEGE**

**INFORMATION TECHNOLOGY COMMITTEE**

10:00 AM – 11:00 AM • Friday, January 28, 2022 • ZOOM Meeting

**Minutes**

**Present:** Jay Navarrette, Christopher Ebert, Elizabeth Flynn, Elizabeth Buchanan, Sarah Phinney, Regan Dozier, Stephanie Olmedo, Robert Weidner, Manuel Caceres, Student Rep: Alex Ramirez

- I. **Call to Order** – Meeting called to order 10:03 am
- II. **Adoption of Agenda**
- III. **Approval of Minutes**
- IV. **Discussion/Action items**
  - a. **High-Flex Classroom Upgrades – Update** – Five high-flex classrooms had been set up prior to fall by IT. A vendor came out to give us a quote to add higher-end equipment for more high flex classrooms. The PO has been sent to the vendor and they are starting to order equipment. Once the equipment starts arriving, hopefully by the end of February or March, we will schedule with the vendor to start the installation. If classes are still in session in the classrooms we will need to schedule the installation around the availability of the classrooms.
  - b. **Listserv Replacement – Update** – The program which runs our listserv application is coming up for renewal on June 30<sup>th</sup>. Because of some contractual language that the vendor cannot change, the district is looking for a new solution for the listserv email services. The new solution could be distribution groups in Outlook or the district may decide to use the associated email of any Microsoft Teams.
  - c. **Stadium Wi-Fi** – Once renovation work started on the stadium, the main field was torn up. Currently, we are working with the contractor on a change order, to allow the needed conduit which

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will support future Wi-Fi installation to be part of the current stadium project. We didn't want to wait until the stadium project was complete, and then have to go back and tear up the field again to install the needed conduit. We are waiting to hear back from the contractor on what the added cost will be for the additional conduit work.

- d. Remote Access – RDWeb** – Some users have full remote access to their on-campus desktop, using JAG RDP. District is trying to move away from the actual remote to the user's campus. They will provide a login into a terminal services type computer, which will have most of the items needed for remote users. The service is called RDWeb. For any new requests for remote access, IT will be requesting the RDWeb service. Users who currently use JAG RDP will still continue to have access to their on-campus desktops remotely. However, in the future, the JAG RDP may be removed.
- e. Digital Signage** – Roger worked on the purchase of some digital signage boxes from a company called Yodeck. These boxes are connected to the internet and then connected to a TV. From the internet, we can push out content to be displayed on the different TVs around campus. Content can be the same for all the TVs or it can be customized. For example, certain content can be sent to TVs in the library and then different content can be sent to TVs in student services at the same time. We have configured one of the boxes to connect to a TV in the library lobby. We will be configuring more for additional TVs being installed.
- f. Other** – Robert Weidner – The DRC is interested in purchasing some robot units called VGo's, which will require access to Wi-Fi. These robots will be able to go into classrooms and then transmit the class

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back to a remote student. Will the campus Wi-Fi support these units? Robert will contact the vendor for specifications for Wi-Fi needed.

**V. Next Meeting – February 25, 2022 – 10:00 am Zoom Meeting**

**VI. Adjournment – 10:42am**