

**Information Systems and Instructional Technology (ISIT) Committee Minutes**  
**March 4, 2013 – approved at April 1, 2013 meeting**  
**Collins Center Conference Room**

Meeting Started at 2:34 pm

In attendance:

Nick Strobel  
Todd Coston  
Scott Peat  
Ron Schott  
Barbara Braid  
Greg Cluff  
Manuel Fernandez  
Kirk Russel  
Tracy Lovelace  
Brent Damron  
Kristin Rabe  
Judy Ahl  
Leah Carter  
Hal Mendoza  
Gabi Martin  
Erin Miller

Minutes from February meeting approved: 1<sup>st</sup>: Brent Damron 2<sup>nd</sup> Greg Cluff. Minutes for this meeting were taken by Scott Peat.

No additions to the agenda

**Campus/District Updates**

- Online Faculty Training
  - Sloan Consortium Conference (April 8 – 10): 12 – 13 BC employees (technology advocates) will be attending to gain ideas on how to improve the use of technology in the classroom.
  - Attending technology advocates will develop a work plan for how they will utilize the information gleaned from the conference and use it to train/inform other employees.
    - Possible methods of training/information sharing include colloquiums, brown bag lunch sessions, and summer training classes for faculty.

- ISIT meeting set for May 6<sup>th</sup> at 2:00 pm, location TBD, to discuss the work plan developed by the technology advocates attending the Sloan Consortium Conference.
- Lecture Capturing
  - Nursing/Allied Health is evaluating the Echo360 lecture capture technology to record SimMan instruction sessions, with the goal of providing larger groups of students with access to different simulation experiences.
    - All faculty are invited to attend a demonstration of the technology on March 19<sup>th</sup> at around 2:30 pm.

### **Standardization of Clickers**

- A survey was sent out to all faculty requesting information on clicker usage on the BC campuses.
  - Twenty six individuals responded to the survey. Results of the survey are posted on the ISIT committee information page (<http://committees.kccd.edu/committee/isit>)
- As of March 4<sup>th</sup>, Nick Strobel has not received a response from the district or state legal departments regarding the legalities of requiring students to use/purchase clickers.
- It was suggested that the committee delay moving forward with standardization until a response is received from the state or district legal departments.
- It was noted that departments that have purchased their own sets of clickers would not be impacted by any standardization decision in the future.

### **Response to Accreditation College Recommendation 7**

- The college needs to implement and document some sort of technology assessment instrument by April 22 in order to correct the deficiency noted by ACCJC.
- Three options were proposed for assessing how well technology is meeting institutional goals.
  - Option 1: Technology Assessment as a component of the APR
    - Include a section in the APR that assesses the success of new technology or technology upgrades that were made over the course of the year.
    - It may be difficult to obtain the needed assessment data by the April 22<sup>nd</sup> deadline using this option, though the benefit of this option is that technology assessment would become an embedded component of the college's culture moving forward.
  - Option 2: Survey addressing new or upgraded technology
    - Two to three months following the installation of new or upgraded technology, IT would follow up (using a survey) with individuals who

have been using the technology, to determine the success of the technology.

- This option would provide prompt feedback regarding the level of success of specific technology projects and could be used to generate the data necessary to fulfill the “Response to ACCJC Recommendations” April 22<sup>nd</sup> deadline.
- It was suggested that the committee develop a survey immediately to evaluate the success of new technology in SS151 and the Math-Science “smart rooms”, and that this survey and data be used as a response to Accreditation College Recommendation 7.
- Option 3: Yearly classroom technology survey
  - Utilize a campus wide survey sent out at the end of each year to assess the level of success of technology across campus.
  - It was suggested that the survey could be administered via InsideBC, similar to the “smoking on campus” vote earlier this year.
- Data from each of the three options will be utilized by ISIT to prioritize future technology projects on campus.
- Todd Coston and Nick Strobel will assemble a draft survey and send it out via e-mail ASAP for feedback from the committee.
- **Analysis of data from Technology Request Form in the APR**
  - Discussion moved to April meeting
- **Replacement of computers in LA 225**
  - Discussion moved to April meeting
- Next meeting is April 1, 2013 from 2:30 PM to 4:00 PM.
- Meeting Concluded at 4:04 PM