**ISIT Committee Meeting Notes 10/7/2019**

**Attendees:**

Todd Coston, ISIT Co-Chair; Pam Boyles, English, ISIT Co-Chair; Kristin Rabe, Media Services/TSS (note taker); Gabi Martin, Nursing; James Selgrath, Agriculture; Scott Peat, Biology; Stephanie Baltazar, CTE; Bonnie Hammond, Engineering & Systems; Kalina Hill, TAPC; Kurt Klopstein, Math; Kirk Russell, Library; Judy Ahl, Technology Support Services; Darren Willis, Industrial Technology; Jonathan Maddon, SGA; Matthew Moon,, PHED; Adel Shafik, Art; Leah Carter, FACE; Tanya Silva, Philosophy; Dana Heins-Gelder, Behavioral Science; Sara Palasch, Foreign Languages; Dan Hall, Inmate Education; Brett Redd, Technology Support Services; Michael Muhme, Communication; Debra Rosenthal, Physical Science; Tracy Lovelace, AT;

**Absent:**

Beth Rodacker, EMLS; Erin Miller, Social Science; Matt Jones, Academic Technology; Michael McClenic, Counseling; Tim Bohan, Education; Ayan Hill, Allied Health; Terri Goldstein, DSPS; Yvonne Armendariz, Student Services; Bill Moseley, Dean AT (Ex Officio); Richard Miles, BMIT; Fabiola Johnson, Counseling; Cynthia Hubble, English; Performing Arts (VACANT);

**Todd started the meeting at 4:05 pm.**

**Approval of Agenda & Meeting Minutes from 9/9/2019**– Approved as written. Agenda Approved with no additions.

**Review Charge:**  Minor change to add improvement on number 5 recommended by Kalina Hill. Committee agreed and approved by vote (Madden, Russell). Change made. The Charge number 5 will now read Determine, Monitor and Improve procedures for obtaining technology services.

**Review of the Employee Survey:** Discussed recap of the survey. All Committee members should read before next meeting and bring any suggestions to the November meeting or e-mail to Kristin.

**Student Survey Questions Review**: Handed out copy of 2017 Student Technology Survey. Broke up into small groups. Report out is as follows:

Do we need an access question? How do students access technology, for example: Where do they access technology?

Question 1: What Bakersfield College location do you attend: BC Main (Panorama) BC Delano, BC SW, BC Arvin, BC Dual Enrollment, Online, BC Other

Current Question 1: Canvas (the learning management system) should replace what is there… Question asked if we needed to keep … your laptop, tablet or phone during class (for class purposes). Thought that we should add CTE.

Question 2: Rate the effectiveness question – thought that we should create a bubble that the student must answer by saying they do not use it. In other words, they cannot leave it blank – no response. Mark “Didn’t use or do not use”.

Question 3: Change ONE to any, then ask these questions: 1. What technology 2. The specific problem you had 3. The location of that problem.

Question 4: Change ONE to what

Question 5: Change Search Google to Internet search. Add BC Renegade Student Hub, IT Student Requests, SI Tutors/Help and BC Help Desk.

Question 6: Need feedback from Terri Goldstein (DSP&S), Kristin will e-mail her for the list of accessible software students need.

**Committee Goals:** Current tech plan sunsets June 2020. After Todd finishes work on the Master Education Plan, he will then start work on the update to the Tech Plan. Will do up to 80-85% of the document and then bring it to ISIT for review and comment. Committee members will have their first chance to review it in Spring 2020.

**Academic Technology Updates**: Tracy will be hosting Kung Fu Canvas classes in October 10/21-11/4 and again 12/1-13. Please sign up if you are interested. No other Academic Technology updates.

**Technology Support Services General Updates**:

* BC Southwest Update – Move in week starts October 14 with the final push October 18. Classrooms (11) will be ready for the start of late start classes on October 21st. New portables are ready to go.
* Campus outdoor wi-fi is in design process and the target completion date has not yet been determined.
* DTAC Prioritization Process is up for review. The VP’s of each college want more oversight and will drive that process in the future. Originally, the VP’s didn’t want that responsibility to be primarily theirs and now the tide has turned back in that favor. For now, DTAC is in a holding pattern. Does the district really need DTAC if the VP’s are moving forward with the prioritization process and not by members of the DTAC committee. More to follow.

**Meeting Ended at 5:27pm/KMR**

|  |  |  |
| --- | --- | --- |
| 2019-2020 ISIT Meeting Dates: |  |  |
| November 4, 2019 | 4:00-5:30p | L-149 |
| November 25, 2019 (PR Requests) | 2:30-5:30p | L-149 |
| December 2, 2019 | 4:00-5:30p | L-149 |
| February 3, 2020 | 4:00-5:30p | L-149 |
| March 2, 2020 | 4:00-5:30p | L-149 |
| April 13, 2020 | 4:00-5:30p | L-149 |
| May 4, 2020 | 4:00-5:30p | L-149 |