ISIT Committee (Materials: https://committees.kccd.edu/bc/committee/isit)

November 2, 2020
Via Zoom (Zoom info in meeting calendar invite)

Note taker: Kristin Rabe
Attendees:

**Agenda**

1. **Approval of Minutes** from October 5th meeting - ALL (5 min)
   *(ISIT Meeting Notes October 5 2020-unapproved.docx)*

2. **Follow-up on action items from previous meeting** – Coston/Boyles (5 min)
   a. **ACTION:** Todd reach out to Education/Summer bridge about request for “Dry-run” of how classes will look in this environment and assist them prior to the start of the semester with help and tools for all online students.
   b. **ACTION:** Revisit Presentation Process for ISIT Requests Prioritization Meeting on November 30th. Decide on deadline to submit videos.
   c. **ACTION:** Todd will send the results to the sub-committee of Erin Miller, Kristin Rabe, Dan Hall, Nicole Hernandez for review.

3. **Program Review Technology Prioritization Process** – ALL (15 min)
   DISCUSSION: Do we listen to requests live for a long Zoom session? Do we have people submit videos? Hybrid of these two options? Other options?

4. **Student Survey Questions** – Coston (20 min)
   *(ISIT_2019 Student Technology Survey Questions.pdf)*

5. **Employee Survey Summary** – Erin, Kristin, Dan and Nicole (10 min)
   Need sub-committee to review results and summarize for next meeting.
   *(2020 BC Employee Technology Survey Results for ISIT.doc)*

6. **Academic Technology General Updates** – Rivers, Jones (10 min)

7. **Student Success Technology General Updates** – Hall (10 min)

8. **Technology Support Services General Updates** – Coston, Rabe (10 min)
   a. Chromebooks
   b. Laptops for employees
   c. BCSW
### 2020-2021 Meeting Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2, 2020</td>
<td>4:00-5:30p</td>
<td>Zoom</td>
</tr>
<tr>
<td>November 30, 2020 (program review requests)</td>
<td>3:00-5:30p</td>
<td>Zoom</td>
</tr>
<tr>
<td>December 7, 2020</td>
<td>4:00-5:30p</td>
<td>Zoom</td>
</tr>
<tr>
<td>February 1, 2021</td>
<td>4:00-5:30p</td>
<td>Zoom</td>
</tr>
<tr>
<td>March 1, 2021</td>
<td>4:00-5:30p</td>
<td>Zoom</td>
</tr>
<tr>
<td>April 5, 2021</td>
<td>4:00-5:30p</td>
<td>Zoom</td>
</tr>
<tr>
<td>May 3, 2021</td>
<td>4:00-5:30p</td>
<td>Zoom</td>
</tr>
</tbody>
</table>