

**PORTERVILLE COLLEGE**  
**INFORMATION TECHNOLOGY SUB-COMMITTEE**  
**(of College Council)**

**FUNCTION**

1. Recommend to the CC, Policies and Procedures in an Information Technology Plan.
2. Review and/or recommend all campus wide technology purchases.

**OBJECTIVE**

This committee is established to initiate, coordinate, review and recommend campus-wide technology related policies, procedures and purchasing plans.

**SPECIFIC TASKS**

1. Review and make recommendations regarding technology equipment standards and practices.
2. Review and make recommendations regarding Mediated Instructions.
3. Provide a forum to review technology plans.

**MEETINGS**

Meetings will be held monthly during the fall and spring semesters. Committee members through consensus will determine regularly scheduled meeting days. The committee chair(s) may call special meetings or postpone regularly scheduled meetings.

**QUORUM**

A quorum shall consist of a majority of the members including the committee chair.

**AGENDA**

Agenda items may be proposed by any committee member and compiled by the recorder.

**MEMBERSHIP**

Director, IT (Administration) .....	* 1
Resource Librarian (Faculty) .....	1
Faculty-at-Large .....	* 1
Information Systems (Faculty) .....	1
Educational Media Specialist (Classified) .....	1
Web Content Editor (Classified) .....	1
Classified Representative .....	**1
Director, Admissions & Records/Financial Aid/EOPS (Administration) .....	1
Disabled Student Programs and Services Representative .....	1
ASPC Representative ( <i>appointed by ASPC Board Fall semester</i> ) .....	1
* Co-Chair .....	1
* Co-Chair .....	1
** Secretary (non-voting) .....	1
Total .....	10

Committee members shall nominate and appoint a faculty co-chair at the beginning of each fall semester. The faculty co-chair shall conduct committee meetings.

**PORTERVILLE COLLEGE**  
**INFORMATION TECHNOLOGY SUB-COMMITTEE**  
 (of College Council)

**INFORMATION TECHNOLOGY (IT) SUB-COMMITTEE of CC**

ADMINISTRATION

Director, IT ..... Jay Navarrette  
 Director, Admissions & Records/Financial Aid/EOPS ..... Erin Cruz

FACULTY

Information Systems (Faculty) ..... Jim Carson  
 Resource Librarian (Faculty) ..... Christopher Ebert  
 Faculty-at-Large ..... Dustin Acres  
 Faculty-at-Large ..... Elizabeth Buchanan

CLASSIFIED

Educational Media Specialist ..... Sarah Phinney  
 Web Content Editor ..... Samantha Sousa  
 Classified-at-Large ..... Rosemary Viotto

Disability Resource Center (DRC) Representative ..... Stephanie Olmedo  
 ASPC Representative ..... *appointed by ASPC Board*

Total Membership ..... 11

Co-Chair ..... Jay Navarrette  
 Co-Chair ..... Dustin Acres