**Guided Pathways Implementation Team**
September 11, 2018 | 1pm-3pm | L215

***2018-19 Outcomes***

Increase the number and percentage of students who:

* Attempt 15 units in the first term
* Attempt 30 units in the first year
* Complete transfer-level math and English in the first year
* Complete 9 core pathway units in the first year

***2018-19 Goals:***

1. Institutionalize the Guided Pathways Implementation Team work and communication
2. Develop and publish maps for all programs of study in the Program Pathways Mapper
3. Improve systematic coordination with K-12 partners to improve alignment
4. Improve placement practices to become compliant with AB 705; establish a co-requisite support model for college-level English and math courses
5. Redesign the work of BC Educational Advisors to directly advance the momentum points
6. Address access, persistence, and completion barriers using systems-focused automation and analytics-drive enrollment management

***Draft Meeting Minutes***

*Present: Lesley Bonds, Corny Rodriguez, Jessica Wojtysiak, Billie Jo Rice, Jennifer Johnson, Nick Strobel, Grace Commiso, Steven Holmes, Khushnur Dadabhoy, Craig Hayward, Dan Hall*

*Not Present: Amber Hroch (designee Craig Hayward)*

*Guests: Khushnur Dadabhoy, Andrea Thorson*

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| Time | Item | Lead |
| 1-1:10pm | **Review of August 28 meeting minutes****Update to GP Work Plan** 1. New Member: Dan Hill, Director of Student Success Technologies
2. Billie Jo and Jennifer: add GP Work Plan to curriculum committee agenda
3. Corny and Jennifer: add GP Work Plan to FCDC
4. Jessica and Craig: add GP Work Plan to AIQ
5. Steve and Jessica: add GP Work Plan to Senate
 | **Rodriguez, Wojtysiak, Bonds** |
| 1:10-1:25pm | **Learning & Career Pathway Update: Personal & Career Exploration**1. Dean Commiso shared that she will have a focused report on the data vs. the operational work at the next meeting
2. At end of last year, focusing on how to identify students in collaboration with Karen. Previous # was 1,300 but expect the number to be lower this year
3. Craig noted there is a disconnect between educational goal, program of study, and major
	1. CCC Apply asks for “Major or program of study”
	2. What we have listed are actually programs of study; i.e. not just Agriculture but a particular certificate within the area
	3. A major would be a top code or general area, but we need program of study as it has implications for math pathway
4. Recommendation for the Dean of Counseling to address the patch fix to the change of major, program of study, and ed goal to the responsibilities of the counselors or advisors
 | **Commiso** |
| 1:25-1:55pm | **Educational Advisor Redesign Work Plan**1. Advising and Counseling Roles: A GP Framework
2. Educational Advisors focused on Clarifying and Getting on the Path: enrollment
3. Counselors focused on Staying on the Path: progression and completion
	1. Intrusive counseling
	2. Using Starfish for referrals and flags
	3. Using late start courses as a strategy to support students staying on the path
		1. Strategically scheduling late start courses. Holmes made a recommendation to open late start courses only after the 16-week class reaches 60% capacity to address potential that the FTES-FTEF productivity rate is affected
		2. Discussion about department chair role in enrollment management to ensure faculty load is not affected
		3. Rodriguez made recommendation that the late start schedule open at a designated period; i.e. July following April registration period
		4. Wojtysiak made recommendation that late-start courses go live at start of Summer Bridge
	4. Amber Hroch is a member of the Enrollment Management Committee; will serve as liaison to the GPIT to address the points discussed above
		1. OIE working on a bottleneck analysis
	5. Braiding together educational advising redesign with the work of the data analytics team as supported by Achieving the Dream and a designated Consultant who is providing technical support
 | **Commiso, K. Dadabhoy** |
| 1:55-2:20pm | **Communication Plan Update** 1. Planning for education piece to faculty that the communication plan has shifted and we are at a new place in the process
2. Completed: Videos, website, some PR pieces, advertisements, student-oriented communication
3. The goal this year is not to have each of the pathways teams sending the messages to students
4. Posters will continue to be posted throughout campus at timely points
5. Advisors will be directly communicating with students
6. Pathways Completion Communities need to focus on completion
7. Discussed the new pathways website: <https://www.bakersfieldcollege.edu/academics/pathways>
	1. Consensus was that we need to nest the page differently so it is more accessible to students
	2. Each pathway needs to review the page content to ensure accuracy and integrity of information
	3. New Web Content Editor will help move CTE pathway information over to these pages; Lesley and Tony Cordova are coordinating
8. Need to address the data coach roles and responsibilities
	1. Lesley will invite Andrea to the ed advisor redesign workgroup
 | **Thorson** |
| 2:20-3pm | **Accreditation: Standards I and II**1. “GPIT” mentioned 6 times in the body of the ISER
2. “Guided Pathways” mentioned 48 times in the body of the ISER
3. Guided Pathways mentioned most frequently in standard IV
	1. Review Standard IV.A.1 about distributed leadership, innovation, and improvement
	2. Standard IV.B reviews the leadership of our president in our guided pathways work
4. Most often mentioned in our involvement with student/academic support services, integration of guided pathways framework with strategic directions, the college president’s leadership
5. Nick prepared a document with the excerpts where guided pathways is mentioned throughout the ISER
 | **Strobel and Johnson** |