Facilities & Sustainability Committee Meeting

Wednesday November 4, 2020 – 1pm

Zoom Meeting

Attending: Admin Co-Chair: Bill Potter, M&O; Faculty Co-Chair: Pamela Kelley, DSPS Health & PE

Admin Reps: Mike Giacomini, VP Finance & Admin Services; Steven Waller, Dean of Instruction Math, Biology and Physical Science, Bill Potter, Executive Director Maintenance and Operations

Faculty Reps: AG: Chris McCraw; Counseling: Dinorah Castro; Richard Allen Bolar, Jonathan Ward; Geology: Chris Benker; Performing Arts: Kathryn Kuby; Tim Heasley; Engineering & Systems: John Chicca

Classified Reps: Juan Torres, Delano; Kristin Rabe, BCTS – Media Services, Chris Glaser, Campus Safety & Security, David Landon Webb, M&O

SGA: Krystal Knox, Senator for BC

Absent:

Meeting Notes: **UNAPPROVED Facilities & Sustainability 11/04/2020 Meeting Minutes**

I. Measure J Update
   o Bill Potter went over all the current Measure J Projects in detail.
   o Program Management Monthly Update from AECOM/Parsons Team – September 19th, 2020 to October 23rd, 2020
      i. Power Point uploaded Better BC Website and FS Committee Website
      ii. PowerPoint included with this FS meeting documents
      iii. Bill: Everyone please look at projects when you have a chance
           1. Pictures, Architects, Percent completion
           o Mike: Would like to be copied on Master Plan
           o Bill: Send copy of Master Plan to Mike
           o No Committee questions

II. Fall Projects Update
   o Bill Potter went over Fall Projects List
      i. Due to COVID; Fall Projects happening and both Fall and Summer Projects are being completed.
   o We worked on projects this summer that would have been moved to Fall 2020 and Summer 2021
      i. Less intrusive during COVID
   o Humanities Chair lift – Taking place in December for 11 months (Measure J Funded Project)
      i. Tearing up old Chair Lift, a lot of infrastructure
      ii. New Chair lift replacement will be added
iii. Per Kristin, Facilities Chair Lift Request is in Program Review, will be looked at in next meeting
   1. DSA/ADA Compliance
   2. To replace Chair Lift 900K project
      a. However, close to 2-3 Million if it was an elevator to add an actual elevator. Chair Lift will solve problem.

   o FA30 Lobby new Paint
      i. Repainted Lobby (Bill fix this Paint not Carpet)
      ii. No Committee Questions

   o HCVAC projects
      i. Several

   o Focus on Solar
      i. Electric Vehicle Charge Station: 10 charging stations
      ii. Solar Field Install

   o Plant New trees
      i. Several

   o No Committee Questions

III. BCSW Campus Update
   o Bill discussed project moving along
      i. Construction Start Mid to Late May 2021
      ii. No DSA delay, we don’t own the building
      iii. Per Cal Code, can move faster with DSA
   o Shoot for Fall officially opening Fall 2021 for Permanent Building

IV. Approval of Committee Charge – First Reading
   o On next December FS Meeting:
      i. Discuss FS Charge 2020: First Review
         1. If changes vote on next meeting
      ii. How we are going to Rank
      iii. Most Current and accurate chart
      iv. Open to discuss
      v. Once complete: Funding & Scheduling
   o No Committee Questions
   o Bill: December Meeting cover where we were last year and how we ranked
      i. Ex: Submitted vs Completed
      ii. Feedback
   o Pam: Charge Members
      i. Faculty 5
      ii. Pe Related, would like this change
      iii. 5 Faculty representing different departments
      iv. Per Bill: fine with that. Bill will update change for next month
      v. Per Mike: Yes
Stephen Question: COVID Charge

- **Stephen**: What committee does this fall under?
  - **Bill**: Safety Committee
  - **Pam**: Safety/Chris
  - **Stephen**: Would still come to this FS Committee
  - **Bill**: Yes, and Spring 2021 will still be the same depending on what Tier we are in
    - Temperature Scan
    - Same Facility impact when everyone comes back
    - Not sure if it will be two Committees yet
    - Stephen: Get info from Bill
    - Bill: will have COVID update each month and Bill will update FS Group
    - Kristin: Temp sensors
    - Bill: Discussing Logistics for Temp sensors with Mike Giacomini and Cindy Collier
      - Temp Sensors on Doors
      - Logistics need to be worked out
      - Reader may not work on door way or corner of room
      - Pam: May not work due to outside temperature, could be a problem
      - Bill: There are a lot of option for Door System Technology
      - Bill: Needs to see where we are going to integrate

- No other Committee Questions
- Per Bill, if anything comes up after meeting, he will let everyone know.

V. New Business:

- **Pam Kelly**: Questions about meeting minutes
  1. **Kristin**: discussed Meeting Minutes process with Pam and “Unapproved Meeting Minutes” uploaded to the Committee Website, minutes from prior month are added in the current month meeting to be approved.
     1. Once approved they will be moved to the correct month as “Approved Meeting Minutes.”
  2. **Per Bill and Mike**: Send Meeting Minutes to Bill Potter and Pam Kelley for review prior to uploading on website.
     1. Minutes will go the Co-Chairs Pam Kelly and Bill Potter before sending to Committee for changes.
     2. **Kristin**: Minutes are also added in Meeting invite
  3. **Bill**: Send both October & Nov Meeting Minutes to Pam and Bill.
  4. **Kristin**: Will let you know if anyone askes to prioritize before Dec Meeting
  5. **Bill**: January ready after everyone approves
     1. Start working on January and on
  6. **Pam**: do we have 4 Classified?
  7. **Bill**: Yes, will double check

Meeting Adjourned at 2:02pm