

Facilities & Sustainability Committee Meeting

Wednesday November 4, 2020 – 1pm

Zoom Meeting

Attending: Admin Co-Chair: Bill Potter, M&O; Faculty Co-Chair: Pamela Kelley, DSPS Health & PE

Admin Reps: Mike Giacomini, VP Finance & Admin Services; Steven Waller, Dean of Instruction Math, Biology and Physical Science, Bill Potter, Executive Director Maintenance and Operations

Faculty Reps: AG: Chris McCraw; Counseling: Dinorah Castro; Richard Allen Bolar, Jonathan Ward; Geology: Chris Benker; Performing Arts: Kathryn Kuby; Tim Heasley; Engineering & Systems: John Chicca

Classified Reps: Juan Torres, Delano; Kristin Rabe, BCTS – Media Services, Chris Glaser, Campus Safety & Security, David Landon Webb, M&O

SGA: Krystal Knox, Senator for BC

Absent:

Meeting Notes: **UNAPPROVED Facilities & Sustainability 11/04/2020 Meeting Minutes**

I. Measure J Update

- Bill Potter went over all the current Measure J Projects in detail.
- Program Management Monthly Update from AECOM/Parsons Team – September 19th, 2020 to October 23rd, 2020
 - i. Power Point uploaded Better BC Website and FS Committee Website
 - ii. PowerPoint included with this FS meeting documents
 - iii. **Bill:** Everyone please look at projects when you have a chance
 - 1. Pictures, Architects, Percent completion
- **Mike:** Would like to be copied on Master Plan
- **Bill:** Send copy of Master Plan to Mike
- No Committee questions

II. Fall Projects Update

- Bill Potter went over Fall Projects List
 - i. Due to COVID; Fall Projects happening and both Fall and Summer Projects are being completed.
- We worked on projects this summer that would have been moved to Fall 2020 and Summer 2021
 - i. Less intrusive during COVID
- Humanities Chair lift – Taking place in December for 11 months (Measure J Funded Project)
 - i. Tearing up old Chair Lift, a lot of infrastructure
 - ii. New Chair lift replacement will be added

- iii. Per Kristin, Facilities Chair Lift Request is in Program Review, will be looked at in next meeting
 - 1. DSA/ADA Compliance
 - 2. To replace Chair Lift 900K project
 - a. However, close to 2-3 Million if it was an elevator to add an actual elevator. Chair Lift will solve problem.
 - FA30 Lobby new Paint
 - i. Repainted Lobby (Bill fix this Paint not Carpet)
 - ii. No Committee Questions
 - HCVAC projects
 - i. Several
 - Focus on Solar
 - i. Electric Vehicle Charge Station: 10 charging stations
 - ii. Solar Field Install
 - Plant New trees
 - i. Several
 - No Committee Questions

III. BCSW Campus Update

- Bill discussed project moving along
 - i. Construction Start Mid to Late May 2021
 - ii. No DSA delay, we don't own the building
 - iii. Per Cal Code, can move faster with DSA
- Shoot for Fall officially opening Fall 2021 for Permanent Building

IV. Approval of Committee Charge – First Reading

- On next December FS Meeting:
 - i. Discuss FS Charge 2020: First Review
 - 1. If changes vote on next meeting
 - ii. How we are going to Rank
 - iii. Most Current and accurate chart
 - iv. Open to discuss
 - v. Once complete: Funding & Scheduling
- No Committee Questions
- Bill: December Meeting cover where we were last year and how we ranked
 - i. Ex: Submitted vs Completed
 - ii. Feedback
- Pam: Charge Members
 - i. Faculty 5
 - ii. Pe Related, would like this change
 - iii. 5 Faculty representing different departments
 - iv. Per Bill: fine with that. Bill will update change for next month
 - v. Per Mike: Yes

o **Stephen Question: COVID Charge**

- o **Stephen:** What committee does this fall under?
- o **Bill:** Safety Committee
- o **Pam:** Safety/Chris
- o **Stephen:** Would still come to this FS Committee
- o **Bill:** Yes, and Spring 2021 will still be the same depending on what Tier we are in
 - Temperature Scan
 - Same Facility impact when everyone comes back
 - Not sure if it will be two Committees yet
 - **Stephen:** Get info from Bill
 - **Bill:** will have COVID update each month and Bill will update FS Group
 - **Kristin:** Temp sensors
 - **Bill:** Discussing Logistics for Temp sensors with Mike Giacomini and Cindy Collier
 - Temp Sensors on Doors
 - Logistics need to be worked out
 - Reader may not work on door way or corner of room
 - **Pam:** May not work due to outside temperature, could be a problem
 - **Bill:** There are a lot of option for Door System Technology
 - **Bill:** Needs to see where we are going to integrate
- o No other Committee Questions
- o Per Bill, if anything comes up after meeting, he will let everyone know.

V. New Business:

o **Pam Kelly: Questions about meeting minutes**

- i. **Kristin:** discussed Meeting Minutes process with Pam and “Unapproved Meeting Minutes” uploaded to the Committee Website, minutes from prior month are added in the current month meeting to be approved.
 - 1. Once approved they will be moved to the correct month as “Approved Meeting Minutes.”
- ii. **Per Bill and Mike:** Send Meeting Minutes to Bill Potter and Pam Kelley for review prior to uploading on website.
 - 1. Minutes will go the Co-Chairs Pam Kelly and Bill Potter before sending to Committee for changes.
 - 2. **Kristin:** Minutes are also added in Meeting invite
- iii. **Bill:** Send both October & Nov Meeting Minutes to Pam and Bill.
- iv. **Kristin:** Will let you know if anyone asks to prioritize before Dec Meeting
- v. **Bill:** January ready after everyone approves
 - 1. Start working on January and on
- vi. **Pam:** do we have 4 Classified?
- vii. **Bill:** Yes, will double check

Meeting Adjourned at 2:02pm