

Facilities & Sustainability Committee Meeting

Wednesday February 3rd, 2021 – 1pm Zoom Meeting

Admin: Co-Chair (Mike Giacomini in place and James Coggins) M&O; Faculty Co-Chair Pamela Kelley, Health & PE

Admin Reps: Mike Giacomini, VP Finance & Admin Services; Stephen Waller, Dean of Instruction Math, Biology and Physical Science, Vacant, Executive Director Maintenance and Operations (Mike Giacomini in place).

Faculty Reps: AG: Chris McCraw; Counseling: Dinorah Castro; Richard Allen Bolar, Jonathan Ward; Geology: Chris Benker; Tim Heasley; Engineering & Systems: John Chicca, Fabiola Butcher

Classified Reps: Juan Torres, Delano; Kristin Rabe, BCTS – Media Services, Chris Glaser, Campus Safety & Security, David Landon Webb, M&O

SGA: Krystal Knox, Senator for BC

Attendees Role for 12/02/20: Mike Giacomini, Kristin Rabe, Chris Benker, Fabiola Butcher, Jim Coggins, Dinorah Castro, Pam Kelley, Tim Heasley, Jonathan Ward, Stephen Waller, Chris McCraw

Absent Role for 12/02/20: Juan Torres, David Landon Webb, John Chicca, Chris Glaser, Krystal Knox, Richard Bolar

Meeting Notes: **UNAPPROVED Facilities & Sustainability 02/03/21 Meeting Minutes**

I. Ranking of Program Review 2020-2021: Voting on Priorities

- a. Furniture
- b. Renovation
- c. **Kristin:** 5-6 people voted, some people voted Renovation but not on Furniture. Kristin emailed those who did not vote that still need to vote.
- d. **Kristin:** Would like to get everyone's votes. She will send out what the requests are to those who haven't voted. And will send out final document.
 - i. Vote Ranking: 4 highest to lowest 1
- e. **Mike:** Everyone needs to vote

II. Returning to Campus: COVID on Campus App

- a. Goal: Hoping to open a few extra classes in the summer such as Nursing, Welding to expand, Culinary Arts
- b. Protocols held up well
- c. Open Continued Success Rate
 - i. Potentially open space
 - ii. More Exterior M&S Building
 - iii. Forum, parts of Humanities
 1. Looking at not having everyone on top of each other
 2. Spaces, Jim and his team working on it
 3. Keeping everyone safe depending on space
 - iv. Plans to keep everyone safe and looking good
 - v. Help out custodial side moving faster but not be able to clean every class

1. Has to be somewhat shared, not enough custodial stuff to complete everything
2. Public Restrooms, the door handles and restrooms, cleaned
- vi. Protocols in place and safe place for everyone
- vii. Everyone has the campus App
 1. Tracking & ID who needs to quarantine
 2. To get answers to see if they were truly exposed
 3. Great tool to use the app daily
 4. Easy to use
- viii. **Campus App Question/Comment**
 - ix. **Pam:** Make sure you read instructions on how to use
 1. Check correct boxes
 2. If not, you can't come on campus
 3. Cindy Collier is the only one who can clear
 4. App has daily notifications
 - a. **Jim:** You can take the alerts off if you don't need them

III. Measure J Construction Update

- a. Science & Engineering
 - i. Frame work for structure is up and pouring decks
 - ii. 60,000 Sq ft of slab, on schedule
 - iii. All while no students
- b. Combined Gym & Fieldhouse
 - i. In mobilization, starting preparation base in next couple of weeks
 - ii. Will begin construction process
 - iii. Behind schedule due to DSA, out of our control
- c. Admin Building (Currently Bookstore Building)
 - i. Passed Design 100% complete
 - ii. Packages Bid out
 - iii. Good from Cost perspective
 - iv. Start end of March
 1. Demo & Abatement March/April
 2. Start construction in April
- d. New Parking in Sports Field
 - i. Phase – Redoing Parking lot on back side of Bookstore. Entry way that goes into back of Campus Center and Dining. Needs to be done immediately to move delivery trucks in for the book store and soon for Food Services.
 - ii. Just came out of DSA
 1. Rest further down the line
- e. Campus Signage
 - i. Signs look great
- f. Welcome Center
 - i. Start in March and Construction continues in April
- g. AG Building
 - i. In Preliminary Design, moving well with good options. Need to finalize determinations.
 - ii. Final Determination for DSA, then construction.
- h. Delano

- i. DSA, coming out soon
 - 1. Looking good
 - 2. 50% State Paid Project, we follow their timeline due to their funding
 - 3. Still on schedule
 - i. Arvin
 - i. In Design
 - ii. Space allocation, real detail drawings take a few months then to DSA
- j. Swing Space
 - i. Planning
 - ii. People moving around to free up space,
 - 1. Levan Center Bookstore & Welcome Center
 - 2. Shuffling to move and have space ready for everyone
- k. Math & Science
 - i. Infrastructure – Coil Replacement
 - 1. Was running inefficient and leaking for years
 - 2. Has been fully replaced and will save us money and from a lot of issues.
- l. Water Sewer Upgrade
 - i. Main Water line upgraded with Cal Water, to make sure we have adequate volume of water
 - ii. Measure J construction drove need to increase water with upgrade water pipe
 - iii. Chiller - located leak, working on this now
 - 1. To Save water usage and chiller tower more efficient
- m. Memorial Stadium
 - i. Phase I Complete
 - ii. Phase II Finished Punch list
 - iii. Phase III Working on
 - 1. Going through Measure J not AECOM, we are having our own construction management from District Office
 - a. Upgrade Press Box
 - b. 2nd level bathrooms & concessions
 - 2. Maintenance Project not in DSA
 - 3. DSA would of required Elevators on both sides
- n. ABC Building = Campus Center
 - i. Punch Listing
 - ii. Behind Schedule
 - iii. Building A - Finishing by end of Feb to relocate the Bookstore and some from Levan Hall to that space
 - iv. Building B – Dining Commons: wrapping up in April. Working with old infrastructure.
 - v. Looks great and Dinning Commons will serve more people.
- o. Measure J Questions:
 - i. **Pam:** PE and Athletics would like a copy of the Sports field and Parking field schematic
 - ii. **Mike:** No schematic done yet for Sports field. Haven't done parking lot yet.
 - iii. **Pam:** Athletics wants to know where it is going, they are concerned (it is a part of Sports Field)
 - iv. **Mike:** We will but not at that stage yet. We are in design and working on Parking Lot adjacent to Campus Center.

- v. **Stephen Waller:** Last week started weekly meeting on campus plans to move all the Science equipment into new S&E Building to be able to get equipment set up for Spring 2021 semester.
 - 1. It was not discussed how or when to move AG in to current S&E building in Spring or if they will be in S&E in Summer 2021.
 - 2. Except Biology and Chemistry labs get retained
 - 3. S&E Working on vacating before spring semester
- vi. **Mike:** Swing space is for S&E and AG

IV. **M&O Update: Jim Coggins**

- a. COVID App
 - i. M&O Team put QR Code stickers on all entrances, buildings, and classes
 - ii. Students, Staff and Faculty can follow the COVID App directions with QR code
- b. Completed Multi Landscape Projects around Campus
 - i. Main Entrance off Hailey – Redid Planted Trees
 - ii. Panorama
 - 1. Working on area parameter down Mt Vernon
 - 2. Church Street: Synthetic turf and spruced
- c. Tree Trimming
 - i. Whole Campus
- d. Painting Projects S&E
 - i. Classes & Hall ways, and Wing – Touch ups and cleaning up
 - ii. IT & Art Gallery
 - iii. Mostly been able to do in house
- e. SW Campus
 - i. Moved out of Relocatable to start breaking that down
 - ii. Perm Building coming along good
- f. Tank Water
 - i. Found leak and Fixing leak
 - ii. Cal Water setting meter today 02/03/21, in the next couple of weeks
 - iii. Contractors will be coming out do final tie in, in the next couple of weeks
- g. Custodial
 - i. Staying Busy sanitizing in most Lab classes between each class
- h. Maintenance
 - i. Trying to get a lot done while students are out

V. **Approval of minutes**

- a. Approved by Mike & Pam Meeting Minutes 10/07/20:
 - i. Approved by Committee on 02/03/21
- b. Meeting Minutes 12/02/20:
 - i. Approved by Committee on 02/03/21

VI. **Additional Questions/Concerns**

- a. **Pam:** Charge hasn't been voted on
- b. **Pam:** Mike and pam to look at the dates and sent voting members
 - i. Voting members: Email sent by Mike Ivy to Mike and Pam

- c. **Mike/Kristin:** Fabiola Butcher: Non-voting but can vote by proxy if other people are not here
- d. **Mike:** Remove Kristin Kuby
- e. **Facilities Charge:** Mike needs to look at Charge again that pam sent, to get the formal doc
- f. **Mike:** Would like to do an E-Vote for final review, to move forward to get Motion for an E-Vote

VII. Updates:

- a. **Mike:**
 - i. **Update on Hiring:** Hiring Committee in progress regarding Executive Director of Facilities and Operations, will keep everyone updated

Meeting Adjourned at 2:00pm