

Facilities and Sustainability Minutes

Wednesday May 5, 2021 – 1:00 pm Zoom Meeting

Admin: Co-Chair Marcos Rodriguez M&O; Faculty Co-Chair Pamela Kelley, Health & PE

Admin Reps: Mike Giacomini, VP Finance & Admin Services; Stephen Waller, Dean of Instruction Math, Biology and Physical Science; Mike Giacomini, Vice President of Finance and Administrative Services

Faculty Reps: Chris McCraw; Dinorah Castro; Richard Allen Bolar; Jonathan Ward; Chris Benker; Tim Heasley; John Chicca; Fabiola Butcher

Classified Reps: Juan Torres, Delano; Kristin Rabe, BCTS – Media Services; Chris Glaser, Campus Safety & Security; Landon Webb, M&O

Students Reps: Krystal Knox, Senator for BC

Attendees Role for 05/05/21: Mike Giacomini; Marcos Rodriguez; Jim Coggins; Pamela Kelley; Kristin Rabe; Allen Bolar; Fabiola Butcher; Jonathan Ward; Chris Benker; Chris McCraw; Tim Heasley; Fabiola Cardona (clerical support)

Absent Role for 05/05/21: Stephen Waller; Dinorah Castro; John Chicca; Juan Torres; Chris Glaser; Landon Web

****UNAPPROVED Facilities & Sustainability 5/5/21 Meeting Minutes****

I. Introduce Marcos Rodriguez -Giacomini

- i. New Executive Director of Facilities and Operations at BC, started on April 26, 2021 – Marcos is well suited to step into this role to continue to move the college and all of its locations forward

II. Approve previous meeting minutes (4/7/21)

- i. Rabe motions to approve minutes – Benker seconded motion: All in favor to approve minutes

III. Summer/Fall opening – Giacomini

- i. Our plan for the summer and fall continue to be influx – still waiting on information from the State; the Governor should make a big announcement in the middle of June potentially using a lot of the restrictions, since our last meeting we have moved to the orange tier. We are very close to moving to the yellow tier, everything is trending in the right direction; vaccinations continue to be on the rise
- ii. There are currently more people on campus, there are members from all of our departments on campus
- iii. A lot of our virtual work is still working, especially with our students, but our goal is to get people back on campus
- iv. We have zero Covid transmissions on campus, our protocols are working and protocols will be pushed little harder as we continue to open up. All signs and trends in the county

are pointing to this being the right move for our students as we continue to give them more options and different modalities to learn in. The challenge then begins for M&O to keep the facilities and protocols up to standards so we can ensure we have a safe environment for everyone on our campuses

IV. Graduation Update – Giacomini

- i. We are not having an in person graduation, we canceled last years' and did it virtually, we told those graduates that when we had an in person one we'd invite them to walk as well. When we looked at the numbers it would be roughly thirteen thousand graduates invited; just twenty five percent of that would still be three thousand and that's not including family members. This is an environment that we just couldn't pull off in the timeframe that it needed to be pulled off in, and also just some of the challenges of the unknown
- ii. We will be having a great online program. We will extend to all those graduates this year the same opportunity that we extended to all of last year's graduates. We will be looking at three years' worth of graduates that we will be offering to walk in memorial stadium next year
- iii. Regarding how events are being handled this summer – it depends on what happens during the Governor's announcement on June 15, 2021 we will have significantly more information on that date. We are still abiding by the guidelines that are set by the state, so we are in the orange tier and we are available to do twenty five% of capacity
- iv. Currently all events go through the events department, we have Leah Prendiz in there that is monitoring all the requests, they get sent to our Covid team and at that point Cindy and Mike are looking at them as well as Nicky and we are addressing whether it fits the state guidelines and our internal protocols to be able to pull off the event.
- v. As far as planning – we follow the Governor's guidelines.

V. M&O Update – Rodriguez and Coggins

- i. Summer plan activities, maintenance wise – a lot of the restoring projects for parking lots across the campus were done throughout the year when most of the campus was absent so we're a little ahead of schedule there
- ii. Deep cleaning carpets and floors were also done throughout the year, there may be some spots that may need to be revisited but majority of the work has been completed
- iii. Last week we had a job walk for the installation of the bipolar ionization systems that would be installed on our HVAC equipment – we should receive bids May 13, 2021 and once approved we will begin installing across the campus – hopefully by late May or early June, and work our way through the summer
- iv. We have forty portable Air purifiers, so if we don't have the ionizers in those buildings we will make sure we have air purifiers in there so that way people have some kind of sanitation going on, we won't put them in there without having anything. We are building brackets to lock down some of those air purifiers now
- v. We are in the middle of wrapping up the touchless faucets, we are hoping to have those finished this week, but the hand dryers are finished

VI. Measure J Update – Giacomini

- i. We have taken control of the Campus Center
- ii. We have not taken Control of the Dining Commons, there are still some outstanding issues that we are looking to take on here in June so that way we can start serving in our Dining Commons
- iii. We've freed up space in the old Administration Building which will become the Welcome Center and the old Book Store building which will become the new Administrative Services building; they are now completely empty and are now under construction for twelve months
- iv. Outreach is also in the Center for Student Success (CSS) building now they will be operating there face to face with the students out of 151 room kind of as a one stop shop, the idea control the traffic flow, and we can focus the sanitization a little bit deeper in an area, not only are we going to have the bipolar ionization on the building but we are also going to put a portable unit in there just because of the volume of traffic
- v. We have relocated the budget team to Levinson Hall
- vi. We have relocated business services to Levinson Hall
- vii. Academic Scheduling is in Levinson Hall
- viii. Human Resources has relocated to the district office
- ix. Marketing is on the other side of the Executive Team on the second floor
- x. The Foundation is out of Levinson Hall and are up here in the same area as the Executive team
- xi. M&O and IT has moved a lot of computers, a lot of desks, and a lot of boxes in a very short period of time

VII. Delano & BCSW Update – Giacomini

- i. We are looking to start Construction on the Delano Learning Resource Center (LRC) in the fall – it will create a lot of great space for faculty and more room for student services. This is a fifty percent state funded project, so although that's close to fifteen million coming out of Measure J that is also fifteen million or so that we are getting from the state, which is stretching our Measure J dollars
- ii. We will be getting rid of the modulars out there which will create a better look for the campus. It should also help with our energy bills as those modulars are not energy efficient
- iii. We will also be constructing our new solar field in Delano which should hopefully be able to offset a significant amount of our energy usage
- iv. For BCSW we are looking to take occupancy in August 2021, which is going to make it very tight to being able to open in time for the fall semester, because if we take occupancy IT would still need to get in there and do work, Maintenance also needs to get in there and do work, and we still have furniture that needs to be put in place – hopefully we won't have any further delays. We are working with them to try to let us get in there alongside with construction to work side by side so that way we can ensure we start on time for the fall semester

VIII. Call out for Representation for Next Year – Kelley

- i. The call for faculty has gone out but they will not be approved until the second week or the first academic set up, probably in September

Meeting adjourned at 1:40