

# FACILITIES & SUSTAINABILITY COMMITTEE MEETING

## Operational Committee

Wednesday, April 5th, 2017

Levinson 40

## AGENDA

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1. Welcome
2. Review of last month's F&S meeting
3. Leadership Academy Presentation
4. Strategic Directions Report
5. Program Review Update

Next meeting is Wednesday, MAY 3<sup>rd</sup>, 2017 at 1pm in LEV 40

## William Potter

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**From:** owner-bc\_facilities@listserv.bakersfieldcollege.edu on behalf of Kate Pluta  
<kpluta@bakersfieldcollege.edu>  
**Sent:** Thursday, March 09, 2017 5:42 PM  
**To:** bc\_facilities  
**Subject:** Strategic Directions Report  
**Attachments:** SD\_S2017\_Facilities-and-Sustainability.xlsx

Dear Facilities and Sustainability Committee,

I have attached the spring Strategic Directions report for you to complete. This report will rate progress on initiatives, summarize the work you have done, and provide evidence.

**Here are the original directions:**

Spring year-end reports are due on ~~Monday, April 3~~ **Thursday, April 20**. Please submit your reports to [SDReports@bakersfieldcollege.edu](mailto:SDReports@bakersfieldcollege.edu).

For your **Spring Year-End Report**, items scored as "complete," please include evidence - either attach the files or submit the links to the evidence (if it is already on a website - for example, meeting minutes). For items scored as "in progress," or "not yet begun," please include your Action Plan.

If your initiatives are shared with other people, committees, or groups, please try to submit a joint report. On behalf of AIQ and the Strategic Directions team, thank you for all the work that you do.

*Kate Pluta*

Dean of Instruction  
Bakersfield College  
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Humanities 55, 661 395 4610

**“Tell me and I forget. Teach me and I remember. Involve me and I learn.” ~ Benjamin Franklin**

“The primary purpose of an ACCJC-accredited institution is to foster student learning and student achievement. An effective institution ensures that its resources, programs, and services, whenever, wherever, and however delivered, support student learning and achievement. The effective institution ensures academic quality and continuous improvement through ongoing assessment of learning and achievement and pursues institutional excellence and improvement through ongoing, integrated planning and evaluation.” *Introduction to the Accreditation Standards, adopted June 2014.*

# Committee: Facilities & Sustainability Committee

## Direction #1 Student Learning

*A commitment to provide a holistic education that develops curiosity inquiry, and empowered learners.*

#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring	Action Plan	Evidence
<b>Academic Support</b>						
1.17	Develop and implement "study halls" with embedded tutoring to ensure student engagement	Annually assess amount of available study space and utilization using Facilities documentation.	Facilities & Sustainability Committee Supplemental Instruction (SI) Coordinator			

## Direction #3 Facilities

*A commitment to improve the maintenance of and secure funding for college facilities, technology, and infrastructure for the next thirty years.*

#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring	Action Plan	Evidence
<b>Facilities</b>						

3.6	Implement the Enterprise Strategy to generate revenue for facilities maintenance and upkeep.	Funded and Project Completed Scheduled Maintenance Plan, Facilities Master Plan (FMP)	Facilities & Sustainability Committee, M&O Manager, Community Relations and Event Scheduling		
3.7	Upgrade campus bathrooms to be ADA compliant.	Funded and Project Completed Scheduled Maintenance Plan, FMP	Facilities & Sustainability Committee, M&O Manager		
3.8	Upgrade campus security cameras.	Funded and Project Completed Scheduled Maintenance Plan, FMP	Facilities & Sustainability Committee, M&O Manager		
3.10	Repair parking lots and campus sidewalks.	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager		
3.11	Improve campus safety by installing barriers at sidewalk points of entry.	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager		
3.12	Install outdoor emergency notification system.	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager		
3.13	Install handicapped door entry for each building.	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager		
3.14	Install way finding signage	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager		
3.15	Design a BC welcome center.	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager		

3.16	Implement a sustainability program.	Implementation Web Site, Meeting Minutes	Facilities & Sustainability Committee, M&O Manager			
3.17	Create "student habitat" spaces.	Funded and Project Completed Scheduled Maintenance Plan	Facilities & Sustainability Committee, M&O Manager			
3.18	Implement tobacco free initiative.	Implementation Meeting minutes, Board doc	Director, Health and Wellness Center, Public Safety, Facilities & Sustainability Committee, M&O Manager			

### Direction #4 Oversight & Accountability

*A commitment to improve oversight, accountability, sustainability, and transparency in all college processes.*

#	Initiative	How will you evaluate and document the initiative's success?	What committee or position would be responsible? (The person closing the loop and reporting out)	Scoring	Action Plan	Evidence
<b>Accountability</b>						
4.13	Ensure internal deadlines are met. Examples include Program and Curricular Reviews.	Internal deadlines are clearly publicized and met. Committees and other entities need procedures to deal with late work and report that deadlines have been met.	AIQ All Committees			

