

## **Facilities & Sustainability Minutes**

Wednesday March 2, 2022 – 1:00 pm Zoom Meeting

**Admin:** Co-Chair: Marcos Rodriguez, Faculty Co-Chair: Pamela Kelley

**Admin Reps:** Mike Giacomini, Kristin Rabe, Jim Coggins, Stephen Waller

**Faculty Reps:** Chris McCraw, Dinorah Castro, Chris Benker, Tim Heasley, Vic Posey

**Classified Reps:** Juan Torres; Timothy Hernandez, Martha Gonzalez

**Students Reps:** Chantal Ramirez, Krystal Knox

**Attendees Role for 03/02/22:** Marcos Rodriguez, Pamela Kelley, Jim Coggins, Mike Giacomini, Kristin Rabe, Tim Heasley, Chris McCraw, Dinorah Castro, Martha Gonzalez, Juan Torres Laura Gage (clerical support), Fabiola Butcher (guest), Jason Stratton (guest), Leo Ocampo (guest)

**Absent Role for 03/02/22:** Stephen Waller, Timothy Hernandez, Chantal Ramirez, Krystal Knox, Chris Benker, Vic Posey

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### **\*\*UNAPPROVED Facilities & Sustainability 03/02/22 Meeting Minutes \*\***

#### **I. Approval of Prior Minutes**

- i. Motion to approve February 2022's meeting minutes presented by McCraw, Kelley seconded the motion, no abstentions – Committee votes to approve minutes

#### **II. Accreditation for Mid-Term Report Update (Jason Stratton and Leo Ocampo)**

- i. Feedback encouraged regarding Accreditation Midterm report
- ii. Background on how accreditation works, last external visit was in 2018 in which accreditation was reaffirmed for 7 more years. There were no recommendations for improvement and the next accreditation visit will be in 2025, however a midterm report is required
- iii. Attention drawn to the relevance to Measure J and Facilities Master Plan in the Plans Arising from the 2018 Self-Evaluation Process
- iv. The report was emailed with the Facilities and Sustainability Committee approximately 10 minutes before the meeting started to include specific areas of concern that other Committees expressed as a part of the transparency process

#### **III. Program Review (Rabe)**

- i. Kristin Rabe created and emailed a Facilities Request spread sheet to the committee
- ii. Committee encouraged to review at their own time
- iii. Kristin Rabe created and emailed Program Review Prioritization List which is the scoring document
- iv. Committee should email Kristin their priorities before the next committee meeting
- v. Committee input, questions, and concerns
  1. A lot of the list can be taken care of by work order
  2. Is the location that's being considered for student locker instruments is locker space is in the Performing Arts Center
  3. Jim and Marcos will go through the Prioritization List and name those items as work orders, so the committee knows not to prioritize *work order* items

#### **IV. Committee Charge Revision (Kelley)**

- i. Per Academic Senate the Facility & Sustainability has “Reports To” and “Communicates With” in the same field. Also needs to put charge on the website
  - 1. The charge is on the website – Committee will follow up with Academic Senate
  - 2. Who should Facilities and Sustainability Committee report to
  - 3. Pam will reach out to Nick to get clarification on what needs to be changed and let Kristin know so she can make the appropriate updates

Meeting adjourned at 1:50