

# Classified Position Request Form

**Instructions:** Complete one form for each classified position requested

- New Position (not in last year's budget)
- Replacement Position (in last year's budget)
- Conversion Position (from grant to general funds not in last year's budget)
- Formerly Eliminated Position (not in last year's budget)

Title of Position Requested: Department Assistant III

Program/Department/Area: Veteran Services

Number of Hours per Week: 40

Number of Months per Year: 12

**Brief Abstract:** (How does position impact present area status, affect workload reduction, impact students or provide support/services?)

This position is a new position needed to support veteran services provided at Bakersfield College. With a new faculty director of veteran services providing direction and leadership, and a marked increase in our veteran population, and the expansion of veteran services and facilities, this position is needed to systematize the numerous services provided to veterans.

**Rationale and Applicability to College Strategic Goals:** (**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.** Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?)

This position allows Bakersfield College to meet the goals of the state's Equity mandate as well as the support service commitments of our students.

**Impact on College/District if position is not filled:** (Include how having the position or not having the position impacts FTES, services to students.)

It will negatively impact Bakersfield College and the growth of the program if this position is not filled. This position will support the expansion of services in light of the building of the new Veteran Resource Center currently taking place. This includes recruitment and outreach.

**Total Cost:**

Salary	\$ 37,284.24
Benefits	\$ 28,779.31
Computer/office space etc.	\$ 2,000
<b>Total Amount:</b>	<b>\$ 68,063.55</b>