# Classified Position Request Form

**Instructions:** Complete one form for each classified position requested

X      **New Position (<u>not</u> in last year's budget)**
☐      Replacement Position (in last year's budget)
☐      Conversion Position (from grant to general funds <u>not</u> in last year's budget)
☐      Formerly Eliminated Position (<u>not</u> in last year's budget)

Title of Position Requested:      <u>DAIII</u>
Program/Department/Area:      <u>Allied Health</u>
Number of Hours per Week:      <u>40 hrs/week</u>
Number of Months per Year:      <u>12 months</u>

**Brief Abstract:** (How does position impact present area status, affect workload reduction, impact students or provide support/services?)

This position would serve to support the Allied Health Department, specifically the new Health Information Technology (HEIT) and the existing Radiologic Technology Programs. Both programs have outside accrediting agencies which require support to ensure that these programs meet National and State licensure requirements. This ensures that graduating students will be able to obtain immediate employment within their career field.
These programs require extensive tracking from original applications, pre-program health and safety requirements, student progress towards degree attainment, licensure and employment.

**Rationale and Applicability to College Strategic Goals:** (<span style="color:red">**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.**</span> Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?)

Budget Decision Criteria:
- Student Success: Being able to support the new Health Information Technology (HEIT) program that was developed in 2016-2017 and began in 2017-2018. In addition, to support and maintain access to the Radiologic Technology program and fulfilling the college mission of providing Career and Technical Education supports student success so students can move through program and attain a degree and employment.

Alignment with College Strategic Goals and Program Sustainability
- Both the Health Information Technology and Radiologic Technology Programs meet the community need for competent health care providers to work in Kern County and the KCCD service area.

**Impact on College/District if position is not filled:** (Include how having the position or not having the position impacts FTES, services to students.)
**Failure to provide the position will result in the program not meeting accreditation standards.** Service to students will be negatively affected if the position is not filled. The new HEIT program will require clerical assistance to successfully achieve programmatic accreditation as well as advertise the new program and support initial and sustained student enrollment. College FTES will grow with this program beginning in 2017-2018. The current DAIII that supports the Radiologic Technology has been unable to maintain the level of service to the program because this position is shared with the Nursing Department which has grown. The current DAIII provides support to the Vocational Nursing, Certified Nursing Assistant, Bridge Program and Radiologic Technology. This requires extensive tracking of students to include all pre-program entry requirements as well as graduate tracking required for all CTE programs.

**Total Cost:**

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|---|---|
| Salary | $ 36,000 |
| Benefits | $26,000 |
| Computer/office space etc. | $2,500 |
| ***Total Amount:*** | ***$ 64,500*** |